

**Middle Rio Grande Endangered Species Collaborative Program (MRGESCP)
Administrative (Admin) Ad Hoc Group Charge
Annual Rick Billings Award Ad Hoc Group**

Approved by the Executive Committee (EC) on September 8, 2022.

Approved by the Annual Rick Billings Award Ad Hoc Group on DATE.

Parent Committee

The Annual Rick Billings Award Admin Ad Hoc Group is formed by and reports to the EC, and operates at the will of the EC. The EC may, at any time, request updates from the group, revise its charge, alter its membership, or sunset the group.

Ad Hoc Group Charge

The Annual Rick Billings Award Admin Ad Hoc Group is charged with reviewing anonymously submitted nominees for the Annual Rick Billings Award, and recommending a recipient to the EC with the reasoning for their selection. The EC will make the final decision on the award recipient, which will be announced at the December EC meeting.

Background

Rick Billings was the former EC Non-federal Co-chair, an EC member, and a long-time supporter of the MRGESCP. In his memory, the Bureau of Reclamation’s Albuquerque Area Office sponsors an annual award recognizing an individual’s contributions to the success of the MRGESCP. The Rick Billings Award is presented at the December EC meeting.

Membership

Each year, final membership for the Annual Rick Billings Awards Ad Hoc Group will be determined by the EC Co-chairs. Membership will be comprised of an equal number of federal EC representatives and non-federal EC representatives.

A. Criteria for membership

- Member of the EC
- Non-nominee for the year’s Rick Billings Award
- An understanding of the activities of the MRGESCP

B. Member List

- *Tentative*

Tasks and Deliverables

Task	Objective	Deliverable	To Be Completed By
Review nominees for the Annual Rick Billings Award, recommend an individual for the award, and provide reasoning to the EC.	Provide a recommendation to the EC on the annual recipient of the Rick Billings Award	Recommended recipient of the Rick Billings Award	November
Alternative Task: Provide a memo detailing the dissenting opinions on the	If the Ad Hoc Group members cannot reach a consensus, members shall provide a		November

winner of the year's Rick Billings Award to the EC Co-chairs for final selection.	memo with the dissenting opinions and justification for the EC to consider.		
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