**Executive Committee (EC) Meeting**

**October 27, 2021**

**9:00 AM – 12:00 PM**

*Location: Zoom Meeting*

[*https://west-inc.zoom.us/j/8983593120?pwd=bU54V3NGeG93bXVlSlJFcEIzcE9wZz09*](https://west-inc.zoom.us/j/8983593120?pwd=bU54V3NGeG93bXVlSlJFcEIzcE9wZz09) *Call-In: +1-669-900-6833   
Meeting ID: 898-359-3120; Passcode: 1251*

**Meeting** **Agenda**

***Meeting Objectives:***

* *Hear an update from the Program Support Team on MRGESCP activities.*
* *Amend the 2021 Work Plan.*
* *Amend the By-Laws to incorporate a revised section about the annual MRGESCP evaluation.*
* *Hear and provide feedback on the planned MRGESCP biennial schedule.*
* *Hear an update on the Science and Adaptive Management Information System (SAMIS) functionalities, and next steps for training workshops.*

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| 9:00 – 9:05 | **Welcome, Introductions, Agenda Review**   * Ground rules for Zoom meeting * **Decision**: Approval of October 27, 2021 EC meeting agenda | *EC Co-chairs* |
| 9:05 – 9:10 | **July 2021 Meeting Summary**   * Action items review * **Decision**: Approval of July 28, 2021 EC meeting minutes   Read ahead:   * July 28, 2021 Draft EC meeting minutes | *EC Co-chairs* |
| 9:10 – 9:30 | **Program Support Team (PST) Update**   * Administrative updates   + Program Support Team (PST) staffing   + 2022 Memorandum of Agreement Ad Hoc Group * Science updates   + SAMC update   + SAMC membership | *Debbie Lee, PST*  *Catherine Murphy, PST* |
| 9:30 – 9:50 | **2021 MRGESCP Work Plan Update**   * Accomplishments to date * Proposed revisions * **Decision**: Approve revisions to the 2021 Work Plan   Read-aheads:   * 2021 MRGESCP Work Plan | *Debbie Lee, PST* |
| 9:50 – 10:05 | **Amendment to MRGESCP By-Laws**   * Revised Section 6.7. Annual Collaborative Program Evaluation * **Decision**: Amend MRGESCP By-Laws with new Section 6.7   Read aheads:   * Revised By-Laws Section 6.7 (on Annual Evaluation) * By-Laws with Proposed Amendment | *Debbie Lee, PST* |
| 10:05 – 10:30 | **Cost-Share**   * Discussion on U.S. Bureau of Reclamation (Reclamation) letter on cost share   Read ahead:   * Reclamation MRGESCP Non-Federal Cost Share Letter * 2009 Omnibus Appropriations Act (relevant sections) | *Jennifer Faler, Reclamation* |
| 10:30 – 10:40 | **Break** |  |
| 10:40 – 11:00 | **Biennial Schedule**   * Making the MRGESCP management relevant and timely * Biennial milestones * **Action Item**: PST incorporate biennial schedule into Science & Adaptive Management Plan update | *Debbie Lee, PST* |
| 11:00 – 11:40 | **Science and Adaptive Management Information System (SAMIS)**   * Functionalities * Next steps | *Catherine Murphy, PST* |
| 11:40 – 11:50 | **Announcements and Public Comment** |  |
| 11:50 – 12:00 | **Meeting Summary and Action Items Review**   * **Next EC Meeting**: December 2021 | *EC Co-chairs* |
| 12:00 | **Adjourn** |  |