**Executive Committee (EC) Meeting**

**October 27, 2021**

**9:00 AM – 12:00 PM**

*Location: Zoom Meeting*

[*https://west-inc.zoom.us/j/8983593120?pwd=bU54V3NGeG93bXVlSlJFcEIzcE9wZz09*](https://west-inc.zoom.us/j/8983593120?pwd=bU54V3NGeG93bXVlSlJFcEIzcE9wZz09) *Call-In: +1-669-900-6833
Meeting ID: 898-359-3120; Passcode: 1251*

**Meeting** **Agenda**

***Meeting Objectives:***

* *Hear an update from the Program Support Team on MRGESCP activities.*
* *Amend the 2021 Work Plan.*
* *Amend the By-Laws to incorporate a revised section about the annual MRGESCP evaluation.*
* *Hear and provide feedback on the planned MRGESCP biennial schedule.*
* *Hear an update on the Science and Adaptive Management Information System (SAMIS) functionalities, and next steps for training workshops.*

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| 9:00 – 9:05 | **Welcome, Introductions, Agenda Review*** Ground rules for Zoom meeting
* **Decision**: Approval of October 27, 2021 EC meeting agenda
 | *EC Co-chairs* |
| 9:05 – 9:10 | **July 2021 Meeting Summary*** Action items review
* **Decision**: Approval of July 28, 2021 EC meeting minutes

Read ahead:* July 28, 2021 Draft EC meeting minutes
 | *EC Co-chairs* |
| 9:10 – 9:30 | **Program Support Team (PST) Update*** Administrative updates
	+ Program Support Team (PST) staffing
	+ 2022 Memorandum of Agreement Ad Hoc Group
* Science updates
	+ SAMC update
	+ SAMC membership
 | *Debbie Lee, PST**Catherine Murphy, PST* |
| 9:30 – 9:50 | **2021 MRGESCP Work Plan Update*** Accomplishments to date
* Proposed revisions
* **Decision**: Approve revisions to the 2021 Work Plan

Read-aheads:* 2021 MRGESCP Work Plan
 | *Debbie Lee, PST* |
| 9:50 – 10:05 | **Amendment to MRGESCP By-Laws*** Revised Section 6.7. Annual Collaborative Program Evaluation
* **Decision**: Amend MRGESCP By-Laws with new Section 6.7

Read aheads:* Revised By-Laws Section 6.7 (on Annual Evaluation)
* By-Laws with Proposed Amendment
 | *Debbie Lee, PST* |
| 10:05 – 10:30 | **Cost-Share*** Discussion on U.S. Bureau of Reclamation (Reclamation) letter on cost share

Read ahead:* Reclamation MRGESCP Non-Federal Cost Share Letter
* 2009 Omnibus Appropriations Act (relevant sections)
 | *Jennifer Faler, Reclamation* |
| 10:30 – 10:40 | **Break** |  |
| 10:40 – 11:00 | **Biennial Schedule*** Making the MRGESCP management relevant and timely
* Biennial milestones
* **Action Item**: PST incorporate biennial schedule into Science & Adaptive Management Plan update
 | *Debbie Lee, PST* |
| 11:00 – 11:40 | **Science and Adaptive Management Information System (SAMIS)*** Functionalities
* Next steps
 | *Catherine Murphy, PST* |
| 11:40 – 11:50 | **Announcements and Public Comment** |  |
| 11:50 – 12:00 | **Meeting Summary and Action Items Review*** **Next EC Meeting**: December 2021
 | *EC Co-chairs* |
| 12:00 | **Adjourn** |  |