

Coordination Committee Meeting  
*August 14, 2014*

Meeting Materials:

Meeting Agenda

Meeting Minutes

**Middle Rio Grande Endangered Species Collaborative Program  
Coordination Committee Meeting  
Aug 14, 2014 – 9:00am to 11:00am**

**ISC conference room**

Conference Call-in Line

Toll Free Number: 1-800-621-8611

Participant Passcode: 82846#

(1<sup>st</sup> Committee member or contractor to arrive, please dial in)

**Draft Meeting Agenda**

1. Introductions and Agenda\* Approval
  - a. ***Additional topics to be added by CC representatives***
2. **Decision** – Approval of 07/02/2014 CC meeting summary notes\*
3. CC Action Items and Decisions Review (see meeting summary)
4. Announcements and Agency Updates
5. Review & revise draft Annual Program Report 2013\*
6. Identify and develop EC presentation/updates recommendation list\*
7. DBMS progress report\*
8. Review & update CP Work Plan for FY15\*
9. Significant Non-Decision Items to Brief EC

**Next meeting** – CC meeting – September 3, 2014 @ Reclamation from 9:00 to 11:00am

**Upcoming meetings and deadlines:**

MAT – Aug 12, 2014 @ BOR from 9am to 11am

ScW – Aug 19, 2014 @ ISC from 9 am to 11 am

HRW – Aug 19, 2014 @ ISC from 11:30am to 3:30pm

EC – Aug 21, 2014 @ BOR from 9am to 1pm (TO BE CONFIRMED)

***\*denotes read ahead***

**Middle Rio Grande Endangered Species Collaborative Program  
Coordination Committee Meeting  
August 14<sup>th</sup> – 9:00am to 11:00am  
ISC Conference Room**

**Decisions**

- With a quorum present and no objections, the July 2<sup>nd</sup>, 2014 CC meeting summary was approved for finalization with the following corrections:
  - On page 3, under the Corps' Agency Update, Office of *Council* will be corrected to Office of *Counsel*;
  - On page 4, also under the Corps' Agency Update, the phrase "...absence everything else..." will be omitted. The entire MOA/MOU bullet will be moved to Reclamation's Agency Update;
  - On page 2, under the Action Item review, Lacy Levine's name will be corrected (Lacy not *Lacey*).

**Actions**

- Any final comments or revisions to the 2013 Program Annual Report (including completion of assigned action items) are due to Ali Saenz no later than COB on August 29<sup>th</sup>.
- Rick Billings will confirm the availability of an ABCWUA Water Treatment presentation for the September or October EC meeting. *The first choice, if possible, will be to have the Valle de Oro present in September and ABCWUA present in October.*

**Continued/Ongoing Actions**

- Grace Haggerty will work with David Gensler and Stacey Stanford to draft language on the 2013 MAT recommendations (and emergency actions) for incorporation in the 2013 Program Annual Report. (*continued from 07/02/14*)
- Grace Haggerty will find the Service's species report given to the Compact Engineer Advisors and provide to Vicky Ryan (Reclamation) for text to replace the SWFL table in the 2013 Program Annual Report. (*continued from 07/02/14*)
- Susan Bittick will investigate the (1) Cochiti Lake Sedimentation Assessment and (2) the Tamarisk Beetle updates to determine contacts and/or feasibility for EC presentation. (*continued from 07/02/14*)

**Recommendations/Requests**

- It was suggested that a presentation on Reclamation's Climate Change Report be added to the EC presentation list.
- It was suggested that once the DBMS platform transition from Silverlight to .net is completed, a brief presentation and "walk through of changes" could be provided to the EC at their October or November meeting.
- With no concern voiced, attendees supported the Corps beginning the contracting process to continue supporting and funding the database. The current contract covers through October 2015.

**Next CC Meeting: September 10<sup>th</sup>, 2014 from 9:00 AM to 11:00 AM at Reclamation**

- Due to Labor Day holiday, reschedule the CC meeting from Sept 3<sup>rd</sup> to Sept 10<sup>th</sup>.
- Tentative agenda items include: (1) approval of the final draft 2013 Program Report; (2) finalize list of possible EC presentations/updates; (3) Continued FY2015 Work Plan discussions;
- Potential Future Agenda Items: (1) Discussion/Consideration of the pros and cons of chartering any new group at this time during the transition; (2) Discussion/Consideration what are the technical arms of this Program going to be and how are they to work/interrelate/interact (pertains to the formation of the Adaptive Management Committee and continuance of the MAT); (3) Revisit the previous decision to not include the Corps' financial reports in the Program's annual report

**Upcoming Dates and Deadlines:**

- August 19<sup>th</sup> - HRW (joint with ScW) meeting from 12:30pm to 3:30pm at Reclamation
- ~~August 21<sup>st</sup> – EC meeting~~ (postponed until September)
- August 26<sup>th</sup> – MAT meeting from 9:00am to 11:00am at FWS on Osuna
- September 10<sup>th</sup> – CC meeting from 9:00am to 11:00am at Reclamation; due to Labor Day weekend and member schedules, the original meeting date of September 3<sup>rd</sup> was delayed
- September 11<sup>th</sup> – EC meeting read aheads due
- September 18<sup>th</sup> – EC meeting from 9:00am to 1:00pm, location to be determined

**Meeting Summary**

**Introductions and agenda approval:** Jim Wilber brought the meeting to order and introductions were made. The agenda was reviewed and approved with no changes. Decision items were postponed until a quorum was confirmed later in the meeting.

**Approval of the July 2<sup>nd</sup>, 2014 CC Meeting Summary**

- With a quorum present and no objections, the July 2<sup>nd</sup>, 2014 CC meeting summary was approved for finalization with the following corrections:
  - On page 3, under the Corps' Agency Update, Office of *Council* will be corrected to Office of *Counsel*;
  - On page 4, also under the Corps' Agency Update, the phrase "...absence everything else..." will be omitted. The entire MOA/MOU bullet will be moved to Reclamation's Agency Update;
  - On page 2, under the Action Item review, Lacy Levine's name will be corrected (Lacy not *Lacey*).

**Coordination Committee (CC) Action Items and Decisions Review**

- *July 2<sup>nd</sup> Decisions*
  - There were no comments on the July 2<sup>nd</sup> CC decision items.
- *July 2<sup>nd</sup> Actions*
  - Susan Bittick will provide a Corps' project and funding update at the August 14<sup>th</sup>, CC meeting. – *complete*;
  - Grace Haggerty will work with David Gensler and Stacey Stanford to draft language on the 2013 MAT recommendations (and emergency actions) for incorporation in the 2013 Program Annual Report. – *ongoing*;

- Grace Haggerty will find the Service's species report given to the Compact Engineer Advisors and provide to Vicky Ryan (Reclamation) for text to replace the SWFL table in the 2013 Program Annual Report. – *ongoing/in progress*;
- Any comments, feedback, or edits on the Draft 2013 Program Annual Report should be submitted to Ali Saenz for incorporation. – *complete*;
  - Only NMDA submitted comments. Those were addressed along with the changes discussed at the last CC meeting.
- Jim Wilber will provide Ali Saenz with contact information for a potential Valley de Oro presentation to the EC. – *complete*;
- Susan Bittick will investigate the (1) Cochiti Lake Sedimentation Assessment and (2) the Tamarisk Beetle updates to determine contacts and/or feasibility for EC presentation. – *ongoing*;
- Susan Bittick will contact Jennifer Faler (and/or Kelly Oliver-Amy and/or David Campbell) to determine best language for the Population Monitoring (CPUE) Workshop objectives to help potentially secure federal funding contributions. – *no longer needed*;
  - This action is no longer relevant as Reclamation has offered to oversee the funding process as a Program event.

#### **Population Monitoring (CPUE) Workshop Planning**

- As previously announced, Reclamation has offered to fund the Population Monitoring (CPUE) Workshop as a Program effort. There are some contracting issues that will need to be worked out.
  - The original intent was to contract individually with each expert (as exemplified by the San Juan program) but Reclamation is not able to do that. Reclamation will have to contract with an agency. This presents a new difficulty that will have to be worked through.
  - The workshop planning group will be having a series of working meetings to discuss the new challenges, write a scope and finish defining the questions for the experts.
  - Attendees discussed the need to have the workshop scope submitted in time and be well written and contain the necessary level of detail in order for it to proceed through Reclamation's contracting process in a timely fashion.
    - The hope is to issue a contract that includes the initial workshop as well as follow up workshops/reports/investigation/etc. in order to have the biological expertise in place to achieve resolution. It is more efficient to write the initial contract with open Option Years so as to provide the necessary coverage/flexibility should timelines get shifted.
      - The scope of work will have to be submitted in early September in order to host the initial workshop in summer 2015. The timeframes are partly dependent on when the experts (ex. professors) are available.

#### **Review and Revise Draft Annual Program Report 2013**

- The Draft 2013 Program Annual Report was provided as a read ahead. All previously identified edits and changes have been addressed. It was proposed that any additional review be handled via email as the August EC meeting was cancelled. This would allow members more time to address their action items related to the Annual Report.
- Attendees discussed the EC suggestion to include all Program contributions so that the Annual Report is a more "complete picture" for congress. After discussion, attendees recommended that the addition of other contributions be addressed in the 2014 Annual Report because the 2013

Annual Report is nearly done. Agencies would have to submit their financial numbers, project summaries, etc. and there is not enough time to accomplish this for the 2013 Report.

- Attendees also discussed possibly hiring a contractor to oversee the writing of the 2014 and possibly other future reports. It might be possible to have a contract in place for the 2014 report cycle – this would help “bridge” the transition to the Recovery Implementation Program (RIP) as the Executive Director’s office might be “up and functioning” in time to oversee the report.

#### **Identify and Develop EC Presentation/Updates Recommendation List**

- It was suggested at the June 11<sup>th</sup> CC meeting that members identify and recommend possible EC presentations and updates to occur at future EC meetings. Attendees reviewed the brainstormed list of suggestions from the June meeting and assigned points of contact for each.
- The compiled list of presentation options will be presented to the EC for consideration and selection.
- During discussion, attendees added (1) the Corps’ Sedimentation Modeling (completed by Tetra Tech) and (2) Reclamation’s Climate Change Report to the recommended presentation list.
- It was suggested that the Valle de Oro be considered for the September EC meeting; if that is not feasible, then the ABCWUA Water Treatment could be prepared to present.

#### **Database Management Systems (DBMS) Progress Report**

- The contractor is proceeding with moving the database from a Silverlight to .net platform. This is expected to resolve many of the “user interface” issues. The transition will be completed no later than the end of October, but the hope is that it will be done earlier.
  - It was suggested that once the DBMS platform transition from Silverlight to .net is completed, a brief presentation and “walk through of changes” could be provided to the EC at their October or November meeting.
- The current contract covers through October 2015. Attendees supported the Corps beginning the contracting process to continue supporting and funding the database.
- Attendees briefly discussed that the database needs to be regularly updated with the newest reports and documents in order to be the most useful. It is up to the agencies to make sure that available reports are being provided.
- The contractor was issued a separate task to access all the population monitoring data that is housed on Dr. Goodman’s website so that this information would not be lost.
  - At the present time, there are still a lot of duplications that have to be worked through. Completion of this task is on hold for now but it will eventually be incorporated into the database.
- A member shared a positive database experience – they were able to find a specific report that had been referenced in another document.

#### **Review and Update Collaborative Program Work Plan for FY2015**

- The current budget estimate for FY2015 is approximately \$3 million. However, there were some 2014 contracts that weren’t awarded on time and will have to be taken off the top of the FY2015 budget (ex. genetics).
- *The FY2015 Program Work Plan discussion proceeded in closed session. Contractors were excused. Please contact your CC member for information and details on this discussion.*

#### **Significant Non-Decision Items to Brief EC**

- The next EC meeting is scheduled for September 18<sup>th</sup>, 2014.
- Potential updates include:
  - MAT Late Summer 2014 Recommendations Updates
  - NOI and Lawsuit Updates (?)

- FY2015 budget and work plan updates

**Next CC Meeting: September 10<sup>th</sup>, 2014 from 9:00 AM to 11:00 AM at Reclamation**

- Due to the Labor Day holiday, the CC rescheduled until September 10<sup>th</sup> (instead of September 3<sup>rd</sup>).
- Tentative agenda items include: (1) approval of the final draft 2013 Program Report; (2) potential law suit/litigation discussions; (3) finalize list of possible EC presentations/updates; (4) FY2015 Work Plan – continued discussion;
- Potential Future Agenda Items: (1) Discussion/Consideration of the pros and cons of chartering any new group at this time during the transition; (2) Discussion/Consideration what are the technical arms of this Program going to be and how are they to work/interrelate/interact (pertains to the formation of the Adaptive Management Committee and continuance of the MAT);

**Coordination Committee Meeting  
14 August 2014 Meeting Attendees**

	NAME	AFFILIATION	PHONE NUMBER	PRIMARY (P) ALTERNATE (A) OTHERS (O)	EMAIL ADDRESS
1	Jim Wilber	BOR	462-3548	P – Co-Chair	jwilber@usbr.gov
2	Rick Billings	ABCWUA	796-2527	P – Co-Chair	rbillings@abcwua.org
3	Susan Bittick	USACE	342-3397	P	susan.m.bittick@usace.army.mil
4	Grace Haggerty	NMISC	383-4042	P	grace.haggerty@state.nm.us
5	Dave Campbell	FWS	761-4745	P	david_campbell@fws.gov
6	Ann Moore	NMAGO	222-9024	P	amoore@nmag.gov
7	Lacy Levine (via phone conference)	NMDA	575-646-8024	P	llevine@nmda.nmsu.edu
8	Nathan Schroeder	Santa Ana Pueblo	771-6719	P	nathan.schroeder@santaana-nsn.gov
9	Ali Saenz	Reclamation	462-3600	O – Program Assistant	asaenz@usbr.gov
10	Marta Wood	Alliant Env.	259-6098	O – Note Taker	mwood@alliantenv.com