

Middle Rio Grande Endangered Species Collaborative Program
Habitat Restoration Workshop
March 18th, 2014 – 12:30pm – 2:15pm
ISC

Actions

- All work group co-chairs are requested to submit their 2014 work group tasks and identified actions to Ali Saenz by March 26th in order to be included in the read aheads for the April 2nd CC meeting. Co-chairs are encouraged to use their 2012 and 2013 Work Plans to generate a draft list and to then email that list to work group members for additional input. Co-chairs are also encouraged to review the RIP Action Plan for tasks and activities that they could begin addressing this year.
 - PIO: (1) specific public outreach events; (2) known or anticipated press/media releases; (3) assist with Annual Report, if/as needed; (4) any appropriate actions identified in the first 5-years of the RIP Action Plan; (5) RIP logo development; (6) COA's River Clean Up Day – arrange Program participation
 - ScW: (1) expected project reports for review; (2) continued joint development of HRW 5-year Plan; (3) identify, obtain, and submit any missing reports and data to the database; (4) any appropriate actions identified in the first 5-years of the RIP Action Plan; (5) incorporate PVA work group activities including moving the modeling forward; (6) begin using the PVA models to project what types of activities to consider for adaptive management in the future; (7) determine the utilities of the PVA models and explore what might need to be changed; (8)
 - HRW: (1) expected project reports for review; (2) continued development/refining of HRW 5-year Plan; (3) identify, obtain, and submit any missing reports and data to the database; (4) any appropriate actions identified in the first 5-years of the RIP Action Plan;
- All work group co-chairs were asked to help build a list of known and assumed missing reports pertaining to their work group. (Co-chairs are encouraged to include work group members in the effort.) The lists should be provided to Ali Saenz no later than March 26th in order to be included in the read aheads for the April 2nd CC meeting.
 - Mickey Porter will identify and begin locating Science Work Group reports needed for the database.
 - Rick Billings will identify and begin locating Habitat Restoration reports needed for the database.
- Michelle Mann will email the D.B. Stephen's Database Status Report (what they have identified as missing or needed information) to the HR work group.
- Michelle Mann will check with Ali Saenz on process of work group notification when reports were received or due.
- Michelle Mann will send out the 5-Year HR Draft Plan (full version; 31 pages) to HRW members for review and feedback. – *completed 3/18/14*
- Michelle Mann will check with Ondrea Hummel on the status of the 2013 Monitoring Report and will distribute it if available. – *completed 3/18/14*
- Michelle Mann and/or Danielle Galloway will invite Susan Bittick to participate (either in person or call in) in the April HRW meeting in order to provide a more detailed update on the Adaptive Management Phase II contract.

- If Susan Bittick is unable to participate in the April HRW meeting, Danielle Galloway will come prepared to provide the detailed update on the Adaptive Management Phase II contracting.
- Michelle Mann will reach out to the pueblos and any other known “missing” contributors in an attempt to include any of their information in the 5-Year Habitat Plan.
- Michelle Mann will divide the Draft 5-Year HR Plan into species specific sections (one for the minnow and one for the flycatcher). She will distribute these to HRW members for review and input. – *completed 3/18/14*

Ongoing Actions

- Ondrea Hummel will distribute the 2013 Monitoring Report once available. *continued from 01/14/14; Michelle Mann sent the report via email on 03/18/14*
- Michael Scialdone will check with the other pueblos to possibly include information on their restoration projects into the 5-year plan and HR Plan (which will include a decision matrix and/or criteria for projects). *continued from 11/18/13; Michelle Mann has a follow up pertaining to this*

Decisions

- Finalization of the January 14th, 2014 meeting notes was postponed to allow for additional review.

Recommendations and Future Considerations

- It was suggested that the CC announce its work group recommendations at the April 17th EC meeting in order for agencies to understand which work groups are “going away” and make a request for pertinent information to be migrated to the database prior.

Announcements

- Beginning in April, work group co-chairs will be responsible for (1) creating meeting agendas; (2) scheduling and confirming conference rooms; and (3) sending meeting notice reminders with read aheads to work group members.

Next Meeting: April 15th, 2014 from 12:30pm to 3:30pm at ISC

- Tentative agenda items include: (1) review of red-lined revision draft 5-Year HR Plan; (2) review as group the identified 2014 HRW tasks and work; (3) DBMS data update (to be standing agenda item); (4) Adaptive Management Phase II update (Susan); (4) any updates or information from the April 2nd CC meeting (?);

Meeting Summary:

- Rick Billings brought the Co-Chair meeting to order and introductions were made. He explained the CC’s ongoing review of existing work groups. Under the new Recovery Implementation Program (RIP) the assumed structure will be more “task driven” – in which groups or teams are formed for specific needs/tasks. Ideally, the existing work groups will be able to “pass on” information to the new Executive Director and Science Coordinator.
 - Work Group Co-Chairs were asked to: (1) create and submit their 2014 work group tasks and identified actions to Ali Saenz by March 26th; and to (2) help build a list of known and assumed missing reports pertaining to their work group.
- At the conclusion of the Co-Chair portion of the meeting, the HR portion was initiated with a review of the agenda.
- It was announced that beginning in April, work group co-chairs will be responsible for (1) creating meeting agendas; (2) scheduling and confirming conference rooms; and (3) sending meeting notice reminders with read aheads to work group members.

- Finalization of the January 14th, 2014 meeting notes was postponed to allow for additional review.
- Attendees then completed a January 14th, 2014 Action Item review. Two (2) actions remain on-going.
- Attendees discussed the importance of having the database updated for the new Executive Director and Science Coordinator. It was suggested that work groups focus first on missing reports and then on the data sets. Please use the submittal template (found on the database under User Support) when providing Ali Saenz with any reports.
- The Adaptive Management Phase II remains in the internal contracting process. In a brief update it was shared that the intent is to have an RFP posted on or before this summer.
- The Habitat Restoration Work Group (HRW) 5-year Planning Document draft outline was completed yesterday. It is 31 pages long. Attendees agreed that it would be most efficient to complete the first review on member's own time instead of projecting it. Members could submit feedback and changes and then review the red-line version as a group at the April meeting.

Work Group Co-Chair Meeting Notes

Introductions and Background: Rick Billings (CC Co-chair) brought the meeting to order and introductions were made. At their March 5th meeting, the Coordination Committee (CC) began a review and discussion on the status of the existing Program work groups, specifically in regards to the transition period. The CC is working to determine the best path forward to transitioning to the new structure. The CC understands that in the recent months there has been a “slow down” in work load and meeting schedule for most of the groups. However, the CC does not want to lose the expertise and historical information and knowledge of the work groups. Historically, the work groups provided the information that was assembled into the Annual Reports. Under the new Recovery Implementation Program (RIP) the assumed structure will be more “task driven” – in which groups or teams are formed for specific needs/tasks. Ideally, the existing work groups will be able to “pass on” information to the new Executive Director and Science Coordinator.

- For the transition period, the CC intends to incorporate all the individual work group 2014 tasks into a single 2014 CC Work Plan. This means that the individual work groups will need to supply the CC with a list of their expected and intended tasks for 2014.
- Attendees discussed the importance of having the database updated for the new Executive Director and Science Coordinator.
 - There is not any particular “best path” in attempting to populate the database. It is recommended that both the Contracting Officer Representatives (CORs) be contacted for contracted deliverables but agencies should also reach out to the Principal Investigators (PIs) for other work.
 - It was suggested that work groups focus first on missing reports and then on the data sets. Please use the submittal template (found on the database under User Support) when providing Ali Saenz with any reports.

Habitat Restoration Meeting Notes

Introductions and agenda approval: Rick Billings brought the Habitat Restoration (HR) portion of the meeting to order. The agenda was reviewed and approved with no changes.

Announcements:

- Beginning in April, work group co-chairs will be responsible for (1) creating meeting agendas; (2) scheduling and confirming conference rooms; and (3) sending meeting notice reminders with read aheads to work group members.
- There is a Catch Per Unit Effort (CPUE) workshop planning meeting this Friday.

Approval of January 14th, 2014 HRW Meeting Notes:

- The finalization of the January 14th, 2014 meeting notes was postponed to allow more time for review.

January 14th, 2014 Action Item Review:

- ✓ Michelle Mann will continue updating the 5-year HR Plan to include all the provided information. – *completed*
 - Completed yesterday, the Draft 5-Year HR Plan is currently 31 pages in total length. All information received to date has been incorporated.
- Ondrea Hummel will distribute the 2013 Monitoring Report once available.– *unknown; ongoing*

DBMS Data Check:

- Due to the nature of this task, attendees agreed to have a standing agenda item to address the ongoing need to populate the database.
 - As discussed earlier in the meeting, there is not any particular “best path” in attempting to populate the database. It was recommended that each work group encourage their members to explore the database in the attempt to identify missing or outdated reports.
 - If work group members are able to locate missing reports, the report itself and the data submittal template (found on the database under User Support) should be provided to Ali Saenz for uploading.
- Attendees briefly discussed the need for public access to the database – not only for transparency but for “easing” the constant administrative duties in overseeing the password/ID login process.

Adaptive Management Phase II Update:

- There has been no significant progress since the last update – it is going through the Corps’ internal contracting process.
- Some members expressed the opinion that it really should be awarded before the completion of the transition to a Recovery Implementation Program (RIP). The current understanding is that the request for bids will be posted on or before this summer.
- It is assumed that the contract will include several meetings and/or workshops.

Review of first draft HR 5-year Plan Outline Document compiled by Michelle Mann

- The HR 5-year Planning Document draft outline was completed yesterday. All received information has been incorporated. The full draft document is 31 pages in length.
 - There is a lack of pueblo-specific information and there may be other groups who wish to contribute.
 - Attendees discussed the recommendation to have the CC review the 5-Year HR Plan during the transition period, but there will not be much else that can be done until the Executive Director is in place.
 - It was recommended that the 5-Year HR Plan include specific goal statements identifying that the plan shows specific projects and prioritization for consideration in the project and RPF/budgeting planning.
 - The 5-Year HR Plan is also a good background document for the Executive Director, Science Coordination, and adaptive management group.
 - Attendees discussed a potential request for better LIDAR map sets. These could be especially important as the Program wrestles with determining when/where to inundate with limited water resources.
 - One of the first steps would be to analyze the current LIDAR data versus field measurements in order to determine how useable the LIDAR is (the extent of the difference). And if it can’t be corrected, then there is justification for considering redoing the LIDAR.
 - Attendees agreed that the length of the Draft 5-Year HR Plan would make it a challenge to project and review as a group. Instead, members could like the opportunity to review on their own first.
 - The Science Work Group will meet independently if/when they have any specific business to discuss (ex. the genetics peer review) but will otherwise continue to meet jointly with HR.
 - As they go through an initial review of the plan, members are encouraged to think about specific monitoring needs: (1) what type of monitoring will be needed for adaptive management?; (2) how can the Program monitor for creating minnow

spawning habitat?; (3) how can the Program monitor for success in adaptive management?; etc.

Next Meeting: April 15th, 2014 from 12:30pm to 3:30pm at ISC

- Tentative agenda items include: (1) review of first draft 5-year plan outline document revisions; (2) update on CC recommendations for 2014; (3) review as group the identified 2014 HRW tasks and work; (4) DBMS data update; (5) AD Man update (Susan);

**Work Group Co-Chair and HR Meeting Attendees
18 March 2014**

NAME	AFFILIATION	PHONE NUMBER	PRIMARY (P) ALTERNATE (A) OTHERS (O)	EMAIL ADDRESS
Danielle Galloway	USACE	342-3661	HRW Co-Chair	danielle.a.galloway@usace.army.mil
Michelle Mann	USACE	342-3426	O – PMT Member (HR, SWM, SAR)	michelle.n.mann@usace.army.mil
Mary Carlson (co-chair meeting only)	BOR	462-3576	PIO Co-Chair	mcarlson@usbr.gov
Julie Maas (co-chair meeting only)	ISC	383-4095	PIO Co-Chair	julie.maas@state.nm.us
Grace Haggerty	ISC	383-4042	MAT Co-Chair	grace.haggerty@state.nm.us
Rick Billings	ABCWUA	259-0535	CC/HRW Co-Chair	rbillings@abcwua.org
Micky Porter	USACE	342-3264	For ScW	michael.d.porter@usace.army.mil
Brooke Wyman	MRGCD	247-0234	ScW Co-Chair	brooke@mrgcd.com
Chelsea Reale	USACE	342-3313	---	chelsea.s.reale@usace.army.mil
Ashley Inslee (via conference call)	FWS/BDA	620-243-3410	HRW Member	ashley_inslee@fws.gov
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