

**Middle Rio Grande Endangered Species Act Collaborative Program
Science Work Group Meeting**

17 September 2013 – 9:00 AM-10:30 AM

ISC

Meeting Agenda – 09/17/13, 9:00 to 10:30 AM

1. Introductions
2. Draft agenda approval
3. Approval April 16 and May 21, 2013 ScW meeting bullets
4. Field Trips to Dams
5. Research Symposium or Presentations
6. Action Item Review (see below)
7. Announcements
8. Contracting Updates
9. Program update
 - EC/CC update
 - Important Dates/Events

Next Meeting: October 15, 2013 at Museum of Southwestern Biology

<http://www.msb.unm.edu/info.html>

Action Items

June-Aug:

- Stacey sent the draft "Spatial Spawning Periodicity of RGSM During 2013" report for review. Comments were due Sept. 6.
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May:

- The ScW will review and approve the 4/16/13 meeting summary via email
- Dana will email the best available date for the Dam field trip (*completed; trip to Angostura and the ABC Water Utility Diversion will be Oct. 1*)
- Stacey will email the program update (*completed*)

April:

Project Tracking

- Kelly will continue redeveloping the ScW project tracking spreadsheet with updates, expected due dates for draft reports for ScW review, and distribute to the ScW work group. (*ongoing*)

DBMS Items

- Dana will start email to Mark Doles and Ali Saenz asking to have DBMS templates posted for meeting notes. *Ongoing; draft templates were provided; need input from ScW*
- Yvette McKenna will check with Ali Saenz if individual work group comment forms are being posted to the DBMS (in order for work group members to see how the comments were addressed). These would continue to be password-protected. (*continued from Dec.*)
- Mick Porter/Dana Price will work to make it possible to have a section of the DBMS restricted to non-contractor ScW members. (*Continued from December*)
- The work group will consider developing and instituting a process where by one of the Program staff has copies of everything so that it can be imported to the database (for draft and old SOWs); in other words, develop process on how draft work group information and/or documents will be included in the DBMS. (*Ongoing*)
- DBMS needs a reference literature section. Dana will work on this. An annotated bibliography was suggested as a way to avoid copyright issues with journal articles that we can't store in the DBMS. (*ongoing*)
- Dana Price/Mick Porter will request that Mark Doles and a representative from DB Stephens put on a demo of the DBMS at a future joint ScW/HRW meeting. (*completed*)
- Dana Price/Mick Porter will check with Susan Bittick on the status of DB Stephens' contract with the Corps and if it can be extended. (*completed*)
- ScW members should provide any comments on the DBMS to Mick Porter, who will then consolidate them and forward to Mark Doles prior to a DBMS demo.
- Dana Price/Mick Porter will inquire about setting up another DBMS training session (*completed but hasn't been scheduled yet*).

Research Symposium Items (removed)

Field Trip Items

- Members were asked to check with their respective agencies on carpool arrangements for the dam field trip.
- Any suggestions on possible ScW field trips or site visits should be submitted via email to Dana Price for compilation. (*ongoing item*)