

SWG Meeting 3/19/13

Attendees:

Dana Price USACE dana.m.price@usace.army.mil 342-3378
Brooke Wyman MRGCD brooke@mrgcd.us 247-0234
John Caldwell NMDGF john.caldwell@state.nm.us 476-8092
Kathy Lang COA Klang@cabq.gov 366-7498
Alison Hutson NMISC alison.hutson@state.nm.us 841-5201
Jen Bachus FWS Jennifer_bachus@fws.gov

Agenda Approval: ✓

Note taking volunteer: Alison Hutson

Feb. Meeting approval: Provisional

February action item review:

- Kathy will look into a meeting room at the BioPark for the March ScW meeting. **Will check for next month**
- Jen will email a link to the San Acacia Reach ad-hoc work group presentation. ✓
- Dana will send a reminder for the Pop Monitoring report comment due date ✓
- Dana will send the Jan. meeting bullets to Ali Saenz to post as 'provisional' ✓
- Kelly will continue redeveloping the ScW project tracking spreadsheet with updates, expected due dates for draft reports for ScW review, and distribute to the ScW work group. *(ongoing)*
- Dana will start email to Mark Doles and Ali Saenz asking to have DBMS templates posted for meeting notes. [Currently it is not apparent how to locate all sets of a workgroup's meeting notes – querying different fields returns different subsets of notes.] **Ongoing; SWG will have to work with DBMS team to develop a template and distribute.**
- Dana will query DB Stephens, thru Mark Doles, to identify who from the workgroups has established logins and who has access to comments. Dana will send Lloyd Dewald's email to the group so members who do not have a login can request one. *Related to the following continued item:*
 - Yvette McKenna will check with Ali Saenz if individual work group comment forms are being posted to the DBMS (in order for work group members to see how the comments were addressed). These would continue to be password-protected. *(continued from Dec.) Ongoing*
- Kelly will work on identifying who is responsible for posting different types of documents to DBMS : meeting notes, comments on draft documents and responses, final reports, etc. **Ali is liaison. We will need to work with Mark Doles and Ali to establish a template.**
- Kelly will check whether final Fish Health report has been posted **Yes. On the Program website under "New Final Documents Posted."**
- DBMS needs a reference literature section (not assigned?) **Dana will work on this. An annotated bibliography was suggested as a way to avoid copyright issues with journal articles that we can't store in the DBMS.**
- ScW members will review the Research Symposium Strawman Document and will provide comments to Mick Porter for compilation. *(ongoing)* **Maybe CPUE will be it for this year. Check with Rick Billings about the current status of the CPUE symposium.**

- Any suggestions on possible ScW field trips or site visits should be submitted via email to Dana Price for compilation. (*ongoing item*). A field trip to see the dams was suggested.
- Kelly will check to see how much the symposium at the Nature Center that occurred in October of 2011 cost. (*ongoing*) **It was free during the last symposium. It is now \$90/day.**
- Different agencies will check to see what rooms would be available and how many they could seat (dates). (*ongoing*) Corps' conference room can seat 150. Need to check RGNC and MRGCD. **Brooke will check with MRGCD**
- RIP Action plan meeting schedule- Alison will check with Grace (*ongoing*).
- Alison Hutson and Mick Porter will work together to explore the use of mixed model tools on the CPUE datasets for the Adaptive Management Recruitment Analysis work (*ongoing*). Alison and Mick have met. Mick has a good book on the topic and will provide information on mixed models once he has gone through it. **Ongoing**
- The work group will consider developing and instituting a process where by one of the Program staff has copies of everything so that it can be imported to the database (for draft and old SOWs); in other words, develop process on how draft work group information and/or documents will be included in the DBMS. (*continued from January*) - **Tie into other DBMS - related actions. Ongoing.** DBMS is currently set up with there are levels of permission, but no login particular to a workgroup. Would have to identify a way to prevent contractor members seeing draft SOWs that may be finalized later.

Announcements:

- Stacey Kopitsch is now Stacey Stanford.

New Action Items:

- Alison will set up a doodle poll for a dam fieldtrip
- Dana will request another DBMS training session.

Contracting updates:

- Egg monitoring
- Spawning monitoring
- Pop monitoring out soon
- Genetics-> **Brooke will check on status**
- July 7, 2013, BO should be available for review. However, it will likely be postponed.

Annual Work Plan Changes

- Workgroup Members reviewed and corrected. Kathy Lang's alternate will be Kim Ward.

Program updates:

EC /CC

- approved 3rd party management with a one year contract.
- Wally Murphy (FWS) gave a presentation on the Best Case Scenario
- Cost share for non-feds due
- Next CC April 3rd
- Next EC March 28