

Coordination Committee Meeting
February 1, 2012

Meeting Materials:

Meeting Agenda

Meeting Minutes

Middle Rio Grande Endangered Species Collaborative Program**Coordination Committee Meeting****February 1, 2012 – 12:30 - 4:00 pm****Bureau of Reclamation****San Juan Conference Room**

Conference Call-in Line for February 1, 2012

Toll Free Number: 1-888-790-1946

Passcode: 53557#

(1st Committee member or contractor to arrive, please dial in)**Draft Meeting Agenda**

- Introductions and Agenda* Approval
- **Decision** – Approval of 01/04/12 CC meeting summary* and review of action items
- Nominate CC co-chairs (Brooke Wyman's term is up)
- **Decision** – Vote in new CC co-chair
- **Decision** – Approve draft ScW RGSM Data Synthesis Plan* and DBMS Task Order 3*
- **Jan 19 EC Action Item** - The CC will reprioritize the current FY2012 work plan of activities* using \$2M as the base funding and scale projects up to \$3M

The following topics may be tabled until the next meeting:

- Review Workgroups' 2012 Work Plans*
- Review Revised Draft Peer Review Process and Procedures*
- Reschedule Strengths-Based Leadership Training

****denotes read ahead*****Next meeting** – CC Meeting – February ?, 2012 (12:30-4:00 pm) @ Reclamation;

CC Meeting – March 7, 2012 (12:30-4:00 pm) @ Reclamation

Upcoming meetings

EC Meeting – February 16, 2012 (9:00 am-12:00 pm) @ Reclamation (w/working lunch);

Peer Review Panel Presentation on the Program's population estimation and population monitoring - February 16, 2012 (12:30-4:30 pm) @ Reclamation

January 4 CC Actions

- Yvette McKenna will check with Monika Sanchez for an update on the discussion of the deletion of the *Post Construction Monitoring/Maintenance of Complete HR Projects* with the HR work group.
- Yvette McKenna will follow up with Jericho Lewis on the IceTech contract to determine if the FY12 \$29,000 cost estimate is sufficient and how the money will be spent.
- CC members were asked to review the listed work group membership for each FY12 work group work plan for accuracy and updates; changes can be sent to Ali Saenz.
- Yvette McKenna will follow up on a Reclamation alternate for the HR work group. ✓ (*Robert Padilla will name alternate following evaluation of work load.*)
- Lori Robertson will compose an email to Yvette McKenna listing possible items she proposes are addressed in Habitat Restoration, Monitoring Plan Team, and Species Water Management work group “synthesis” summaries of the work done related to that work group (as a complement to the broader effort that ScW is undertaking for the RGSM data). ✓ (*Completed 01/05/12*)
- Yvette McKenna will add the monthly list of finalized and posted reports/documents to the PM Update to the EC. ✓
- Hilary Brinegar will make the SWM work group changes to their FY12 work plan and will provide the revised version to Yvette McKenna within the week. ✓
- Comments and edits on the Draft Peer Review Process and Procedures document can be submitted Ali Saenz using tracked changes by COB on January 23rd, 2012. (*received from Rick Billings, Michelle Mann and Hilary Brinegar*)
- Ali Saenz will circulate the Draft Peer Review Process and Procedures document that was revised during the meeting to CC members. ✓
- Susan Bittick will check with Cheryl about scheduling the Strengths-Based Leadership Training for February 10th or 24th, 2012.
- Even if not attending the Strengths-Based Leadership training in February, all CC members were asked to retake and submit their online test results anyway.
- Reminder - EC December 8 Action Item - Non-federal signatory entities will submit their 25% cost share reports through FY2011 (including any back years not reported) using the template to the Program Manager by January 19, 2012

Continued and Ongoing Actions

- Susan Bittick will provide the Corps funding estimates for FY12 projects for inclusion in the Program’s FY12 Funding Spreadsheet for presentation to the EC. (*continued from 11/17/11 as the Corps funding is still unknown*)
- Jim Wilber will draft a paragraph on NEPA compliance to be included under *Section 5.0 Long-term Plan and Environmental Compliance*. (*ongoing from 10/26/11*)
- Susan Bittick will clarify the status of the Corps’ IA for RGSM Entrapment (FY08) and returned funds with Diana Herrera (or Jericho Lewis). (*ongoing from 10/26/11*)
- Yvette McKenna will check with Diana Herrera on the FY07 funds (\$327,150 unexpended) for the Sandia HR Construction Project, and whether any deobligated

funds from non-pueblo entities are coming back to the Program. *(continued from 10/26/11; budgets cannot be discussed until February 2012)*

- The PMT will develop a 1-page summary describing the integration/interaction of COTRs with the work groups; including, how COTRs work with the PMT liaisons to provide updates, etc. – related to the above action. *(ongoing from 10/05/11; this will be discussed at the January 25th PMT meeting)*
- The PMT will review the Program process flow charts and recommend changes to include COTR interactions. *(ongoing from 10/05/11; this will be discussed at the January 25th PMT meeting)*
- Jim Wilber will discuss with Reclamation management the suggestion to have work group attendance added to the COTR duties. *(continued from 10/05/11; pending the completion of the PMT actions related to this topic)*

Recommendations

- Given staff turnover and the governance/voting within the Program (especially going forward), CC members were encouraged to make sure their agency has an assigned primary and alternate representative for each work group (as appropriate). It is especially important for the action agencies and the Service to have a primary or alternate attend every work group meeting.
- It was recommended that the PMT (Ali Saenz) generate a list of new and finalized reports posted to the website on a monthly basis. As part of this task, a banner that lists the newly posted reports will be included on the Program's website.✓
- Some members requested agencies to identify any possible future actions/activities that could contribute to recovery for inclusion in the LTP. Agencies were asked to please continue submitting ideas, suggestions, recommendations, and possible agency contributions. Remember, these actions/activities are not a commitment but an attempt to record the "full suite" of possible future activities. The purpose is to continue working on developing a complete list of possible future activities so that finalizing the LTP activities table will be an easy task when the deadline approaches.

**Middle Rio Grande Endangered Species Collaborative Program
Coordination Committee (CC) Meeting
February 1, 2012 – 12:30 - 4:00 pm
Bureau of Reclamation (Reclamation)
San Juan Conference Room**

Actions

- The CC will review their Charter for discussion at the March CC meeting.
- Susan Bittick will check with Cheryl about scheduling the Strengths-Based Leadership Training for May or early spring 2012.
- Yvette McKenna will notify Rick Billings that he has been nominated for CC non-federal Co-Chair. ✓
- Liz Zeiler will provide her recommendations/comments for how the RGSM Data Synthesis Plan can integrate with the DBMS by February 10th, 2012 to Alison Hutson, Jen Bachus, Vanessa Martinez, and Yvette McKenna. ✓

Continued and Ongoing Actions

- Jim Wilber will draft a paragraph on NEPA compliance to be included under *Section 5.0 Long-term Plan and Environmental Compliance*. (ongoing from 10/26/11)
- The PMT will develop a 1-page summary describing the integration/interaction of COTRs with the work groups; including, how COTRs work with the PMT liaisons to provide updates, etc. – related to the above action. (ongoing from 10/05/11; this will be discussed at the January 25th PMT meeting)
- The PMT will review the Program process flow charts and recommend changes to include COTR interactions. (ongoing from 10/05/11; this will be discussed at the January 25th PMT meeting)
- Jim Wilber will discuss with Reclamation management the suggestion to have work group attendance by the COTRs added to the COTR duties. (continued from 10/05/11; pending the completion of the PMT actions related to this topic)

Decisions

- The January 4th, 2012 CC meeting summary was approved with no changes.
- The Co-Chair decision item was tabled for the March 7th, 2012 CC meeting; Rick Billings was nominated for non-federal Co-Chair.
- Approval of the draft ScW RGSM Data Synthesis Plan was postponed pending the inclusion of:
 - 1) Liz's recommendations for how the synthesis can integrate with the DBMS;
 - 2) the basis for the workgroup's prioritization of the categories for synthesis; and
 - 3) a correction to language under Priority1: Water Quality to clarify that the SOW is completed by ScW and submitted to Reclamation for processing, and not the project is in process.
 - 4) review of memo from ISC regarding DBMS synthesis.
- The CC approved the DBMS Task Order 3 SOW with the caveat that they will need to further consider the project's estimated costs.
- The CC approved \$2,434,290 in required activities for the FY12 Funding Spreadsheet but has not come to consensus on the priority of the activities; depending on the amount of funding awarded, the CC may need to reprioritize the activities. The CC will bring concerns about some of the cuts that were made to the February EC meeting.

Next Meeting: March 7th, 2012 from 12:30 to 4:00 PM at Reclamation

- Tentative agenda items include: 1) Decision – Vote in new Co-Chair; 2) review of CC Charter; 3) prioritize activities for the FY12 funding spreadsheet; 4) Review Work Group's 2012 Work Plans; 5) Discussion and Decision on how to proceed with Review Revised Draft Peer Review Process and Procedures; 6) Review of memo regarding DBMS Synthesis, and 7) Report out from DBMS group w/r/t meeting outcome and hosting of website;

Meeting Summary

Introductions and Agenda Approval: The meeting was brought to order and introductions were made. A quorum was present. Vanessa Martinez was introduced; she will be covering Stacey Kopitsch's Program Management Team (PMT) duties for the next month. Jericho Lewis (Reclamation Contracting Officer) introduced Rebecca Onchaga and George Kuechmann; they are contract specialists who will be working on Program related contracts. Liz Zeiler was introduced and she will be the acting alternate for Interstate Stream Commission (ISC). The agenda was approved with the addition of a discussion on professional conduct during meetings and an update on the Strengths-Based Leadership Training.

Professional Conduct During Meetings: It was suggested that CC members review their responsibilities and try to consciously conduct themselves professionally in order help make meetings "more enjoyable," balanced, and focused. It was pointed out that there are several agencies with strong roles and those representatives tend to speak a lot; it was suggested that the CC implement strategies to make sure that every member's opinion is voiced. One suggested technique could be to take a "round robin" approach in which every member has an opportunity to voice their opinion in turn. Since the CC is charged with developing consensus, the group should work towards common solutions for problems rather than exasperating problems. Meeting attendees agreed to review the CC Charter to see exactly what the CC's role is and to determine the progress made towards meeting those charges. The CC members will review the Charter for discussion at the March CC meeting.

Strengths-Based Leadership Training: The CC agreed to move the Strengths-Based Leadership Training to May or late spring 2012 in order to facilitate development of the Recovery Implementation Program (RIP) Program Document and Action Plan as several CC members participate in the focus groups working on those documents. Susan Bittick will check with Cheryl about scheduling the Strengths-Based Leadership Training for May or early spring 2012.

Decision – Approval of January 4th, 2012 CC meeting summary and review of action items:

- The January 4th, 2012 CC meeting summary was approved with no changes. It was announced that the deadline for edits to the CC and Executive Committee (EC) meeting summaries is now one week before the next CC/EC meeting in order to allow time for edits to be incorporated for approval.
- January 4th, 2012 Action Items
 - **Yvette McKenna will check with Monika Sanchez for an update on the discussion of the deletion of the *Post Construction Monitoring/Maintenance of Complete HR Projects* with the HR work group.**
 - It was explained that due to the decrease in funding this project was taken off the table for consideration for Fiscal Year (FY) 2012 funding. Yvette has talked to Jericho about adding verbiage to grants that would make property owners who are awarded funding to improve land responsible for post construction monitoring and maintenance.

- **Yvette McKenna will follow up with Jericho Lewis on the IceTech contract to determine if the FY12 \$29,000 cost estimate is sufficient and how the money will be spent.**
 - The \$29,000 cost estimate is sufficient and will fund the Program website through July 2012 – if the contract is not funded the Program will not have a website. By July 2012, the Database Management System (DBMS) should be finished and some or all of the website's functions can be covered by the DBMS. The Public Information and Outreach (PIO) workgroup, PMT, and the DBMS workgroup will be meeting on February 8th, 2012 to discuss whether the DBMS could be the main website portal for the Program and how that transition will take place.
- **CC members were asked to review the listed work group membership for each FY12 work group work plan for accuracy and updates; changes can be sent to Ali Saenz.**
 - The changes captured at the last meeting were incorporated into the FY 2012 work group work plans. The Program Manager should be kept informed via an email from the CC/EC member or the agency on any changes regarding work group membership.
- **Yvette McKenna will follow up on a Reclamation alternate for the HR work group. (Robert Padilla will name alternate following evaluation of work load.)**
 - Complete.
- **Lori Robertson will compose an email to Yvette McKenna listing possible items she proposes are addressed in Habitat Restoration, Monitoring Plan Team, and Species Water Management work group “synthesis” summaries of the work done related to that work group (as a complement to the broader effort that ScW is undertaking for the RGSM data). (Completed 01/05/12)**
 - Complete.
- **Yvette McKenna will add the monthly list of finalized and posted reports/documents to the PM Update to the EC.**
 - Complete.
- **Hilary Brinegar will make the SWM work group changes to their FY12 work plan and will provide the revised version to Yvette McKenna within the week.**
 - Complete.
- **Comments and edits on the Draft Peer Review Process and Procedures document can be submitted Ali Saenz using tracked changes by COB on January 23rd, 2012. (received from Rick Billings, Michelle Mann and Hilary Brinegar)**
 - Complete. The edits have been incorporated into the draft document that was provided as read ahead.
- **Ali Saenz will circulate the Draft Peer Review Process and Procedures document that was revised during the meeting to CC members.**
 - Complete.
- **Susan Bittick will check with Cheryl about scheduling the Strengths-Based Leadership Training for February 10th or 24th, 2012.**
 - Susan will be checking with Cheryl about scheduling the Strengths-Based Leadership Training for May or late spring 2012.

- **Even if not attending the Strengths-Based Leadership training, all CC members were asked to retake and submit their online test results anyway.**
- **Reminder - EC December 8 Action Item - Non-federal signatory entities will submit their 25% cost share reports through FY2011 (including any back years not reported) using the template to the Program Manager by January 19, 2012**
 - Accepting cost share reports is ongoing.
- **Continued and Ongoing Action Items**
 - **Susan Bittick will provide the U.S. Army Corps of Engineers (the Corps) funding estimates for FY12 projects for inclusion in the Program's FY12 Funding Spreadsheet for presentation to the EC. *(continued from 11/17/11 as the Corps funding is still unknown)***
 - Susan briefed the EC at their January 19th meeting that the Corps will likely be getting a little over \$2 M; however, the exact amount of funding is not yet known. Minimally the Corps anticipates receiving enough funding to cover their program labor and the 3 sediment gages.
 - **Jim Wilber will draft a paragraph on National Environmental Policy Act (NEPA) compliance to be included under *Section 5.0 Long-term Plan and Environmental Compliance*. *(ongoing from 10/26/11)***
 - This action item will continue to remain as ongoing. There is currently a place holder for the paragraph on NEPA compliance in the Long-term Plan.
 - **Susan Bittick will clarify the status of the Corps' Interagency Agreement (IA) for RGSM Entrapment (FY08) and returned funds with Diana Herrera (or Jericho Lewis). *(ongoing from 10/26/11)***
 - Complete. The IA has been completed.
 - **Yvette McKenna will check with Diana Herrera on the FY07 funds (\$327,150 unexpended) for the Sandia HR Construction Project, and whether any deobligated excess funds from non-pueblo entities are coming back to the Program. *(continued from 10/26/11; budgets cannot be discussed until February 2012)***
 - Diana's expenditure report will be presented at the February 16th, 2012 EC meeting. Reclamation will hold off discussion on final budget numbers until the end of February.
 - **The PMT will develop a 1-page summary describing the integration/interaction of Contracting Officer's Technical Representatives (COTRs) with the work groups; including, how COTRs work with the PMT liaisons to provide updates, etc. *(ongoing from 10/05/11; this will be discussed at the January 25th PMT meeting)***
 - Yvette updated the CC that the PMT is working with Jim Wilber and Reclamation managers to include meetings with the work groups as a part of COTR duties. Because progress reports from the contractor are due to COTRs twice a year (in January and June), the intent is for the COTRs to report to the work groups in February and in July to update them on the progress of the projects. In order to give the update, the COTR would be required to pull information from the progress reports into a template in order to ensure consistency on the information reported for each project. This is one effort that is being made to address work group concerns about being unaware of the status of projects or who the COTR is for a project. Though project COTRs are listed in the publicly posted expenditure reports, the next biannual Program report will also include a chart that lists the Reclamation point of contact for each project.

- It was pointed out that some projects may need updates more often than twice a year.
- Concern was expressed on the amount of work this could potentially add to COTR's duties. It was explained that COTRs are not fully funded by the Program and Program contracts are just one component of their job. One opinion was that project updates could be covered by the PMT, with the work group's PMT Liaison working with the COTR to provide the work group updates.
 - It was pointed out that the PMT is currently understaffed and does not have a Reclamation PMT member. There is also the issue of whether or not the PMT or the Program Manager has the authority to request an update from the COTRs.
- This action item and the following 2 related action items will be followed up on at the March 2012 CC meeting.
- It was shared that a requirement for contractors to do annual report outs to the work groups is being included in all new contracts and grants.
- **The PMT will review the Program process flow charts and recommend changes to include COTR interactions. (ongoing from 10/05/11; this will be discussed at the January 25th PMT meeting)**
 - The CC will follow up on this action item at the next CC meeting.
- **Jim Wilber will discuss with Reclamation management the suggestion to have work group attendance added to the COTR duties. (continued from 10/05/11; pending the completion of the PMT actions related to this topic)**
 - The CC will follow up on this action item at the next CC meeting.

Nominate CC co-chairs and Vote in new CC co-chair:

- Rick Billings was nominated for non-federal CC Co-Chair. As Rick was not present during today's meeting it is not known if he will be able to take on co-chair duties. The Co-Chair decision item was tabled for the March 7th, 2012 CC meeting. Yvette will notify Rick that he has been nominated for CC non-federal Co-Chair.

Decision – Approve draft Science Work Group (ScW) Rio Grande Silvery Minnow (RGSM) Data Synthesis Plan and DBMS Task Order (TO) 3:

- *Draft ScW RGSM Data Synthesis Plan –*
 - Liz Zeiler had comments/suggestions for how the RGSM Data Synthesis Plan could integrate with the DBMS. The CC agreed that information on how the RGSM Data Synthesis effort will tie back to the DBMS should be documented. Liz will provide her recommendations/comments for how the RGSM Data Synthesis can integrate with the DBMS by February 10th, 2012 to Alison Hutson, Jen Bachus, Vanessa Martinez, and Yvette McKenna.
 - A member of the CC raised a concern with how the ScW decided that Water Quality should be the first priority for the data synthesis especially since a recent Interstate Stream Commission (ISC) risk assessment included a synthesis of water quality and the San Acacia Diversion Dam (SADD) fish passage peer reviewers did not indicate water quality as a pressing issue. It was alleged that the ScW prioritization was not reached by consensus and that the RGSM Data Synthesis Plan was not prepared by consensus.
 - ScW Co-Chairs, Jen Bachus and Alison Hutson, joined the CC meeting to address questions regarding the work group's prioritization and process to develop the Plan. It was explained that the ScW followed CC guidance on this

task, and grouped the existing RGSM data into logical categories that would be manageable for a synthesis. The effort was conducted to be responsive to the CC's request, and cross-walked with the RGSM Recovery Plan actions and threats addressed, as recommended by the CC. The ScW had multiple discussions about the data synthesis task and the prioritization of categories. The ScW workgroup evaluated multiple potential groupings of categories and decided on those in the draft Plan because they could each be addressed in one effort, as they would pull from similar documents and information. ScW considered multiple factors - including meeting RPAs. Water Quality was chosen as the work group's first priority due to ease of implementation. The ScW had multiple meetings to address this task, and distributed the plan electronically to allow comments that way as well. All of the comments from work group members on the draft RGSM Data Synthesis Plan were addressed and the ScW was able to reach consensus on the document and the priority of the categories; any member who was not in attendance at the meetings was given ample time to provide comments. ScW labeled the Plan as draft, with the understanding that this was an action item from the CC, and there could be further adjustments to be responsive to what the CC wants in this Plan.

- It was clarified that the first bullet under Priority 1: Water Quality should be corrected to indicate that the SOW for the project has been completed by the ScW and has been submitted to Reclamation for processing, and not that the project is in process.
- It was asked if the ScW had planned for contractor(s) performing the synthesis to be able to access any draft project information that the Program has funded.
 - Jericho explained that the synthesis could include draft documents; however, since Reclamation handles draft documents more carefully consent forms would need to be signed.
- CC members were informed by the ScW Co-Chairs that in fact the RGSM Data Synthesis Plan including the prioritization of the categories was prepared by consensus.
- CC members agreed to postpone the decision to adopt the draft ScW RGSM Data Synthesis Plan pending the inclusion of:
 - 1) Liz's recommendations for how the synthesis can integrate with the DBMS;
 - 2) the explanation (basis) for the work group's prioritization of the categories for synthesis; and
 - 3) a correction to language under Priority 1: Water Quality to clarify that the SOW was completed by ScW and submitted to Reclamation for processing, and not that the project itself is in process.
 - 4) review of memo from ISC regarding DBMS synthesis.
- The CC had no changes to the text or language of the DBMS Task Order 3 SOW. However, as the estimated cost is higher than originally assumed, the CC will need to consider the cost and funding options. The CC approved the DBMS Task Order 3 SOW with the caveat that they will need to further consider the project's estimated costs and funding options.

Jan 19 EC Action Item - The CC will reprioritize the current FY2012 work plan of activities using \$2M as the base funding and scale projects up to \$3M

- Ryan Gronewold, the Corps' representative on the San Acacia Reach (SAR) work group, joined the meeting to provide an explanation of the Floodplain Land Use Impacts Encroachment Study and answer any questions the CC may have regarding the project. The CC was updated that the estimated cost for the project was lowered to \$30,000 and CC members were reminded that in the previous prioritization of the FY 2012 work plan of activities this project fell at the \$3.7 M mark.

- Ryan explained that the first part of the study, which was completed by the Corps, looked at the impacts of existing encroachment and used LIDAR and inundation mapping to identify structures (i.e. roadways, berms, ditches, etc.) that might alter overbank flood routing or cause ponding that would affect endangered species habitat or cause Rio Grande Silvery Minnow (RGSM) to be stranded in the San Acacia Reach. Because there is a lot of private land on the east side of the Rio Grande River and there is no levee or zoning in this area, structures can be built right up to the river's edge. The second part of the study, which the CC is now considering for funding, would model future scenarios to look at how increased development on the floodplain could impact releases, water delivery, overbank flows, and endangered species habitat value.
- Because the second part of the project might include recommendations for zoning, it is outside of the Corps' authorization. Without a request from Socorro County or FEMA to create this tool it is also outside of the Program's authorization. It was commented that although it would be good to know how much flows may need to be cut in the future, it was suggested that Save Our Bosque Task Force or some other venue may be more appropriate for addressing the second part of the project.
- Susan Bittick shared that the Corps anticipates receiving \$2M to allocate towards the Program; around \$850,000 to \$888,000 is spent every year on labor. It was explained that as a part of the federal funding process the Corps has to indicate what types of activities will be funded each year in advance, so placeholders for RGSM, Southwester Willow Flycatcher, and monitoring are submitted. Because they have some flexibility, the Corps is open to funding some of the projects that the Program (through Reclamation) cannot fund. CC members were reminded that the Corps cannot fund habitat restoration. Although CC approval is not needed for the Corps to fund projects, Susan will continue to work with the Program Manager, the PMT, and Corps' technical staff to determine which Program projects the Corps will fund.
 - It was shared that the Corps will not be funding their planned Groundwater (GW)/Surface Water (SW) Interactions in the Riparian Zone study in FY2012; the project may be picked up again next year.
- Hector Garcia (Reclamation) updated meeting attendees that the base for Program funding is now expected to be \$1.6 M with the possibility for funding to increase to around \$2 M if funds are deobligated. In consideration of the new budget information, the CC discussed the activities within the \$3.6M budget (last year's funding) to determine which activities are required and how to reduce the budgeted activities. CC members acknowledged that the \$1.6M budget will exclude activities that the CC knows are important.
 - *Isleta Phase II - Geomorphic Monitoring*
 - Though this project was "zeroed" on the spreadsheet it was shared that Jennifer Faler has indicated that this activity will give the Program a good idea of the habitat restoration that has been done to date and that the activity should occur before the Service determines the new acreage to meet for habitat restoration.
 - *Annual Report 2010 – 2011*
 - Although there was some debate as to whether or not this activity is needed, there was general agreement to leave the activity in the FY 2012 planning spreadsheet. It was pointed out that it will be easier to develop the report while the events and activities are still fresh in minds and that because there is an existing template and the Program will be using a contractor that is familiar with the annual report development, the activity will cost less than it has in previous years.
 - *URGWOM and PHVA Modeling*

- This activity was left on the funding spreadsheet; however a meeting attendee recommended that this activity, along with the *GW/SW Interaction* activity (currently “zeroed”), be internally discussed within Reclamation as these projects seem to be meeting Reclamation’s needs and are not as “linked” to the Program as they have been in the past.
- The *FWS 10(j) Reintroduction/Augmentation Support* activity was included on the spreadsheet as the CC is awaiting an EC decision on whether or not the Program will fund this activity.
- Contingent upon funding, the Corps agreed to fund the *Synthesis of Existing RGSM Literature/Data, Adaptive Management Development* (in the \$50,000 - \$150,000 range), and *Ongoing DBMS Administration* activities. The Corps will also consider funding the *Continue SWFL Population Monitoring* activity.
- *Continue RGSM Population Estimation*
 - This activity was “zeroed” out on the 2012 funding spreadsheet; however it was shared that the contract has an option year left and Jericho has 90 days to notify the contractor if the option year will be exercised. If the option year is not exercised, the contract will be closed and it would need to be competed again should the Program decide to fund the activity at a later time. The EC may provide direction regarding the population estimation after the peer review presentation on February 16th.
 - One CC member suggested that the CC report to the EC point out that the population estimation importance in regard to metrics; the Program currently uses Catch Per Unit Effort (CPUE) as a metric but there has been a desire to find a new metric.
- Attendees discussed that it may be possible to stretch funding by scaling back some of the activities or looking for funding through Interagency Agreements (IAs) that can be carried over.
- The CC approved \$2,434,290 in required activities for the FY12 Funding Spreadsheet but has not come to consensus on the priority of the activities. Depending on the amount of funding awarded, the CC may need to reprioritize the activities. The CC will elevate concerns about some of the cuts that were made to the executives at the February EC meeting.

Next Meeting: March 7th, 2012 from 12:30 to 4:00 PM at Reclamation

**Coordination Committee Meeting
1 February 2012 Meeting Attendees**

NAME	AFFILIATION	PHONE NUMBER	PRIMARY (P) ALTERNATE (A) OTHERS (O)	EMAIL ADDRESS
Yvette McKenna	Reclamation	462-3640	O – PM	ymckenna@usbr.gov
Jericho Lewis	Reclamation	462-3622	O – CO	jlewis@usbr.gov
Grace Haggerty	NMISC	383-4042	P	grace.haggerty@state.nm.us

Hector Garcia	Reclamation	462-3550	A	hgarcia@usbr.gov
Hilary Brinegar (via phone)	NMDA	575-646-2642	P	hbrinegar@nmda.nmsu.edu
Danielle Galloway	COE	342-3661	A	danielle.a.galloway@usace.army.mil
Lori Robertson	FWS	761-4710	P	lori_robertson@fws.gov
Brian Gleadle	NMDGF	222-4700	P	brian.gleadle@state.nm.us
Ann Moore	NMAGO	222-904	P	amoore@nmag.gov
Jen Bachus (present for a portion of Data Synthesis Plan discussion)	FWS	761-4714	A	jennifer_bachus@fws.gov
Vanessa Martinez	FWS	248-6665	O – PMT	vanessa_martinez@fws.gov
Brooke Wyman	MRGCD	247-0234	P – Co-Chair	brooke@mrgcd.us
Susan Bittick	USACE	342-3397	P	susan.m.bittick@usace.army.mil
Nathan Schroeder	PSA	771-6719	P	nathan.schroeder@santaana-nsn.gov
Elizabeth Zeiler	NMISC	827-6189	A	elizabeth.zeiler@state.nm.us
George Kuechmann	Reclamation	462-3624	O	gkuechmann@usbr.gov
Rebecca Onchaga	Reclamation	462-3598	O	ronchaga@usbr.gov
Anndra Vigil	Reclamation	462-3612	O	asvigil@usbr.gov
Michelle Mann	USACE	342-3426	O – PMT	michelle.n.mann@usace.army.mil
Alison Hutson (present for a portion of Data Synthesis Plan discussion)	NMISC	841-5201	O	alison.hutson@state.nm.us
Ryan Gronewold	USACE	575-751-0669	O	ryan.p.gronewold@usace.army.mil
Christine Sanchez	Tetra Tech	881-3188 ext.139	O – Note Taker	christine.sanchez@tetrattech.com