

**Middle Rio Grande Endangered Species Act Collaborative Program
Species Water Management (SWM) Workgroup**

04 January 2012 Meeting

10:00am to 12:00pm @ BIA

Actions

- Michelle Mann will ask Yvette McKenna (Program Manager) if the SWM workgroup can still submit a draft SOW for the GW/SW Interaction Project regardless of whether the activity will be funded in 2012.
- Ed will look into the history of the action item “After Reclamation’s Draft BA has been completed and made available, Dagmar Llewellyn and Ed Kandl write an activity summary for hydrologic monitoring at habitat restoration sites (*Ongoing from 3/2*) to help determine if it is still needed.
- Matt Martinez will put all the documents he has concerning the GW/SW Interaction project onto a disc to distribute to the SWM workgroup and Cyndie will send the spreadsheet she has made to Matt to verify that all of the documents he has are included on the spreadsheet.
- Michelle Mann will find out when the work groups will be asked to review their charters so the 2012 Work Plan can be updated.
- Matt Martinez will talk to Cody Walker (Pueblo of Isleta) to see if it is possible to get a summary of the SWFL monitoring at Isleta or to see if there are any reports or lessons learned from the monitoring.
- Cyndie Abeyta will find out if it will be possible for the SWM workgroup to take a field trip to Price’s Dairy.
- Matt Martinez will ask Cody Walker if it will be possible for the SWM work group to take a field trip to view the SWFL habitat in Isleta.

Ongoing Actions

- Ed Kandl will modify the Groundwater/Surface Water (GW/SW) Interaction Project SOW to include the workgroup’s changes and email to the SWM work group for review by Tuesday, December 13th. Ed will also talk to Jericho Lewis (Contracting Officer) to find out if it’s possible for the SOW deadline to be extended (*Ongoing 11/2/11*).
- After Reclamation’s Draft BA has been completed and made available, Dagmar Llewellyn and Ed Kandl will write an activity summary for hydrologic monitoring at habitat restoration sites. (*Ongoing from 3/2/11*)
- Cyndie Abeyta will create references in her document on the history of the USGS GW/SW Interaction project for documents concerning the project and will put all information on a disc for distribution to SWM members. (*From 3/2/11*)

Decision

- The November 2nd, 2011 meeting notes were approved with no changes and the December 7th, 2011 meeting notes were approved with one correction.
- Meeting attendees approved the 2011 Accomplishments with no changes.
- Meeting attendees agreed that the SWM work group will now meet the first Wednesday of every other month with the next SWM meeting being March 7th, 2012.

Meeting Summary

- The meeting was brought to order and introductions were made. Michelle Mann was welcomed as the newest Program Management Team (PMT) member. Michelle will be the SWM workgroup's PMT Liaison for today's meeting. The meeting agenda was approved with no changes.
- The November 2nd, 2011 meeting notes were approved with no changes and the December 7th, 2011 meeting notes were approved with one correction.
- Meeting attendees performed an action item review. All action items are ongoing.
 - **Ed Kandl will modify the Groundwater/Surface Water (GW/SW) Interaction Project SOW to include the workgroup's changes and email to the SWM work group for review by Tuesday, December 13th. Ed will also talk to Jericho Lewis (Contracting Officer) to find out if it's possible for the SOW deadline to be extended.**
 - Attendees were updated that Ed Kandl has emailed Jericho Lewis regarding the Groundwater/Surface Water Interaction Project SOW but has not yet received a response. As the December 13th, 2011 SOW deadline has passed it was not known if a draft SOW can still be submitted. Attendees were notified that in the most recent draft of the Coordination Committee (CC) recommended 2012 budget the activity was not included in the fundable portion. Michelle Mann will ask Yvette McKenna (Program Manager) if the SWM workgroup can still submit a draft SOW for the GW/SW Interaction Project regardless of whether the activity will be funded in 2012.
 - **After Reclamation's Draft BA has been completed and made available, Dagmar Llewellyn and Ed Kandl write an activity summary for hydrologic monitoring at habitat restoration sites. (*Ongoing from 3/2*)**
 - Terina's name was removed from this action item as she is no longer a PMT Liaison. Meeting attendees were unsure of the history of this action item. The action item will be left as ongoing until the workgroup can determine if it is still needed; Ed will look into the history of this action item to help determine if it is still needed.
 - **Cyndie Abeyta will create references in her document on the history of the USGS GW/SW Interaction project for documents concerning the project and will put all information on a disc for distribution to SWM members. (*From 3/2*)**
 - Cyndie is in the process of developing a spreadsheet of all the documents on the history of the GW/SW Interaction project. Matt Martinez will put all the documents he has concerning the GW/SW Interaction project onto a disc to distribute to the SWM workgroup and Cyndie will send the spreadsheet she has made to Matt to verify that all of the documents he has are included on the spreadsheet.
- Meeting attendees approved the 2011 Accomplishments with no changes.
- Meeting attendees reviewed the draft 2012 Annual Work Plan in a working session. Michelle Mann will find out when the work groups will be asked to review their charters

so the 2012 Work Plan can be updated. Meeting attendees discussed having a joint work group discussion on the Southwestern Willow Flycatcher (SWFL) water requirements and Habitat Monitoring. Meeting attendees should review the 2008 SWFL literature review which focused on water requirements for habitat and nesting success by ERO Resources Corporation; future projects could be designed to address knowledge gaps identified in the literature review. Matt Martinez will talk to Cody Walker (Pueblo of Isleta) to see if it is possible to get a summary of the SWFL monitoring at Isleta or to see if there are any reports or lessons learned from the monitoring. The work group also discussed taking field trips to the Middle Rio Grande Conservancy District drains, Price's Dairy, and the Isleta SWFL habitat during 2012. Cyndie Abeyta will find out if it will be possible for the SWM workgroup to take a field trip to Price's Dairy. Matt Martinez will ask Cody Walker if it will be possible for the SWM work group to take a field trip to view the SWFL habitat in Isleta.

- Meeting attendees discussed meeting frequency and agreed that the SWM work group will meet the first Wednesday of every other month with the next SWM meeting being March 7th, 2012.
- In a Program update meeting attendees were informed that the CC will be reviewing the work group accomplishments at their meeting this afternoon. Meeting attendees were also updated that the Executive Committee (EC) discussed the cost share reports and the CC recommended FY 12 Program Work Plan at their December 2011 meeting.
- In agency updates meeting attendees were informed that the New Mexico Department of Agriculture (NMDA) is in the process of selecting a new Deputy Director and that Scott Verhines is the new State Engineer.

Next Meeting March 7th, 2012

- Tentative agenda items include: (1)

**Middle Rio Grande Endangered Species Act Collaborative Program
Species Water Management Standing Workgroup (SWM)**

04 January 2012 Meeting

10:00am to 12:00pm @ BIA

Introductions & Announcements

- The meeting was brought to order and introductions were made.
- Michelle Mann was welcomed as the newest Program Management Team (PMT) member. Michelle will be the SWM workgroup's PMT Liaison for today's meeting.

Agenda Approval

- The meeting agenda was approved with no changes.

Approval of the November 2 and December 7, 2011 Meeting notes

- The November 2nd, 2011 meeting notes were approved with no changes.
- The December 7th, 2011 meeting notes were approved with a correction to page 2 of the notes (changes in italics): "In order to reduce project costs while keeping all the wells active attendees agreed to continue data download and manual measurements every 6 months at all the sites; however only *data from* one transect at each of the double transects will be *processed*, with manual measurements continuing at all wells."

December Action Item Review

- **Ed Kandl will modify the Groundwater/Surface Water (GW/SW) Interaction Project SOW to include the workgroup's changes and email to the SWM work group for review by Tuesday, December 13th. Ed will also talk to Jericho Lewis (Contracting Officer) to find out if it's possible for the SOW deadline to be extended.**
 - Ongoing.
 - Ed updated the work group that he has emailed Jericho but has not yet received a response. It was shared that Jericho has been promoted to a new position where he has more of a supervisor role over contracts. Jericho has been out of the office and may not have had a chance to respond to Ed. The draft SOW has not yet been updated.
 - The December 13th, 2011 deadline has already passed so it's not known if a draft SOW can still be submitted. It was believed that the December 13th, 2011 deadline was a pretty hard deadline.
 - It was shared that in the most recent draft of the Coordination Committee (CC) recommended FY 2012 budget that the project was not included in the fundable portion. It was explained that due to the continuing resolution there is currently \$3.6 million available for Program funding. One suggestion was to prepare the SOW so that it is ready regardless of whether it is able to be funded.

Action: Michelle Mann will ask Yvette McKenna (Program Manager) if the SWM workgroup can still submit a draft SOW for the GW/SW Interaction Project regardless of whether the activity will be funded in 2012.

- Meeting attendees briefly discussed the current, interim contract with USGS for the GW/SW Interaction Project.

- It was noted that the interim contract was edited on December 23rd but it was not known who had edited the contract or what specific edits had been made.
- The last data collection of the interim contract was completed in November 2011; Ed accompanied USGS for the collection and watched the data processing.
- It was briefly discussed that when the interim contract expires in May 2012 there is still the option of Ed taking over the project with his supervisor's approval.
- It was recapped that at the December 2011 SWM meeting, the workgroup had decided that the new SOW would basically cut the amount of data processed in half with manual measurements taken at all sites and that only one transect at each of the double transects would be maintained. The workgroup had also discussed cost effective ways to get an analytical report in the future (i.e. a Master's degree student project).
- **After Reclamation's Draft BA has been completed and made available, Dagmar Llewellyn and Ed Kandl write an activity summary for hydrologic monitoring at habitat restoration sites. (*Ongoing from 3/2*)**
 - Ongoing.
 - Terina Perez's name was removed from this action item as she is no longer a PMT Liaison and will not be a part of the SWM workgroup. Meeting attendees were unsure of the history of this action item and whether it was planned to be a future activity for the SWM workgroup or a different workgroup as Dagmar is not believed to be a standing member in any of the workgroups. The action item will be left as ongoing until the workgroup can determine if it is still needed; Ed will look into the history of this action item to help determine if it is still needed.
- **Cyndie Abeyta will create references in her document on the history of the USGS GW/SW Interaction project for documents concerning the project and will put all information on a disc for distribution to SWM members. (*From 3/2*)**
 - Ongoing.
 - Cyndie updated the workgroup that she is in the process of developing a spreadsheet listing all the documents on the history of the GW/SW Interaction project. Matt Martinez had sent a disc to Terina with all the documents that he had concerning the project but it's not known if these documents have been included in Cyndie's spreadsheet. Matt noted that the documents that he has concerning the project came from the Middle Rio Grande Conservancy District (MRGCD) archive and that it was never noted where the documents originally came from.

Action: Matt Martinez will put all the documents he has concerning the GW/SW Interaction project onto a disc to distribute to the SWM workgroup and Cyndie will send the spreadsheet she has made to Matt to verify that all of the documents he has are included on the spreadsheet.

- Attendees were reminded that the purpose of this action item is to assemble the history of the GW/SW Interaction Project.

Discuss 2011 Accomplishments Report

- Meeting attendees briefly reviewed the 2011 Accomplishments report. It was explained that Hilary slightly revised the accomplishments from the version that Terina distributed in order to assist her in completing the 2011 Accomplishments as she departed from her PMT assignment; Hilary also revised the 2012 Work Plan to assist Terina. The CC has received this version of the document as read ahead for their meeting today. Meeting attendees had no changes to the document and agreed to consider the document approved.

Decision: Meeting attendees approved the 2011 Accomplishments with no changes.

Discuss 2012 Annual Work Plan

- Meeting attendees reviewed the draft 2012 Annual Work Plan in a working session. Attendees were notified that a cleaned-up version of the draft 2012 Annual Work Plan was submitted for today's CC meeting with the stipulation that the work group has not yet approved the document and may be making changes at today's meeting.
 - Task: GW/SW Interactions Project (task will depend on 2012 SOW deliverables)
 - This task will be contingent on the 2012 SOW and FY12 funding. Attendees discussed that the task should be changed to "GW/SW Interaction Data Collection" with the deliverable being processed data.
 - Task: GW/SW Interaction Projection Initiation
 - This task is also contingent on the 2012 SOW and FY12 funding. The task would be a kick-off meeting between the SWM work group and the contractors who will be doing the data collection.
 - Attendees briefly discussed that the interim contract with USGS will expire in May 2012.
 - USGS finished the data collections in November 2011; Ed Kandl accompanied USGS to the well locations to observe the data collection.
 - Attendees agreed to have "TBD" listed as the deadline for the two tasks regarding the GW/SW project as it is not known when they will be funded.
 - Task: Review Charter
 - The workgroups usually review their charters at the beginning of every calendar year. It was not known when the Program Manager (PM) will ask the workgroups to review their charters; attendees agreed to have the due date for this task as spring 2012 until the workgroup gets a hard deadline.

Action: Michelle Mann will find out when the work groups will be asked to review their charters so the 2012 Work Plan can be updated.

- Task: Review Draft FY 2010-2011 Annual Report
 - The FY 2010-2011 Annual Report was approved for FY 12 funding and should be available for review sometime in 2012. It was not known exactly when the draft report would be available for review but meeting attendees agreed to have fall 2012 as the deadline for the time being.
- Task: Host joint workgroup meeting for SWFL water requirements/Isleta habitat
 - Meeting attendees briefly discussed the SWFL monitoring that occurred in Isleta. Attendees were reminded that the Program had wanted the project to continue however there were issues with the monitoring going out for

bid as the Pueblo of Isleta wanted to continue the project with the researcher that was currently being used.

- Attendees believed that this was a SWM project and that the workgroup had looked into finding an alternate site for monitoring but there was hesitancy to pick another site as there is a huge background of research at the Isleta site.
- It was asked whether the Program has received a synopsis or a report from the monitoring that was completed.
 - It was not believed that a formal report on the monitoring that occurred was received.
- The monitoring may be continuing with Pueblo of Isleta funding. Because there is not a regular Pueblo of Isleta participant in the SWM workgroup is not known if there is a report from the monitoring and whether the monitoring has continued by other means.
- It was commented that it would be helpful to have some type of documentation from the SWFL monitoring, even if it's just a few bullet points or lessons learned.
- Hilary Brinegar volunteered to look into the history of the project.

Action: Matt Martinez will talk to Cody Walker (Pueblo of Isleta) to see if it is possible to get a summary of the SWFL monitoring at Isleta or to see if there are any reports or lessons learned from the monitoring.

- Meeting attendees agreed to change the name of the task to “Host discussion on SWFL water requirements and habitat”.
 - Attendees discussed that it would be beneficial to add the development of a SOW for SW/GW interaction analyses in preparation for potential funding on 2013.
 - Task: Field Trips
 - Meeting attendees discussed taking a field trip to the MRGCD drains. The workgroup had planned to take a field trip to the MRGCD drains in 2011 but the field trip was cancelled.
 - Meeting attendees discussed taking a field trip to Price’s Dairy. There are plans for turning the land into an urban wildlife refuge. There is an Albuquerque Metropolitan Arroyo Flood Control Authority (AMAFCA) drain on the south side of the property that the workgroup would also have an interest in visiting. Cyndie Abeyta volunteered to look into the potential for the SWM workgroup to take a field trip to Price’s Dairy.

Action: Cyndie Abeyta will find out if it will be possible for the SWM workgroup to take a field trip to Price’s Dairy.

- The Isleta SWFL monitoring site was also suggested for a field trip as a part of the SWFL discussions.

Action: Matt Martinez will ask Cody Walker if it will possible for the SWM work group to take a field trip to view the SWFL habitat in Isleta.

- Attendees also briefly discussed that the workgroup may be asked to participate in the adaptive management and Recovery Implementation Program (RIP) transition. The CC may also have some suggestions for the workgroup to add

when they discuss the work plans at their meeting today. Hilary Brinegar will keep the work group informed of any changes the CC has for the 2012 Work Plan.

Discuss changing meeting frequency to every other month

- Meeting attendees discussed changing the SWM workgroup's meeting frequency from the first Wednesday of every month to the first Wednesday of every other month.
 - The workgroup can give updates on the GW/SW Interaction Project and other issues via email.

Decision: Meeting attendees agreed that the SWM work group will now meet the first Wednesday of every other month with the next SWM meeting being March 7th, 2012.

Program Update

- The workgroup 2011 Accomplishments and 2012 Work Plans will be reviewed during today's CC meeting.
- Attendees were updated that the Executive Committee (EC) discussed the cost share reports and the CC recommended FY 12 Program Work Plan at their December 2011 meeting. Due to continuing resolution the FY 12 Program Work Plan is based on the \$3.6 million FY 11 baseline. It was shared that cost share is above the required 25% and several agencies have yet to submit their cost share reports.
 - The EC also discussed the draft Long Term Plan (LTP) and have requested that the CC submit the draft LTP to them as soon as possible.
 - The CC is still in the process of reviewing the draft LTP and given the November 2011 EC meeting there are a lot of topics in the LTP, like Section 7, that will need to be considered as there may be a more appropriate place for those topics. It was shared that the CC will also soon be discussing the plan for the review of the draft LTP.

Agency Updates

- The New Mexico Department of Agriculture (NMDA) is in the process of selecting a new Deputy Director.
- Scott Verhines is the new State Engineer. It was shared that Scott has done a lot of work with the Water Trust Board, the Carlsbad irrigation projects, and the Ute Pipeline Project.

Next Meeting March 7th, 2012

- Tentative agenda items include: (1)

Species Water Management Work Group 04 January 2012 Meeting Attendees					
Name	POSITION	AFFILIATION	PHONE NUMBER	EMAIL ADDRESS	PRIMARY, ALTERNATE, OTHER
Chris Banet	SWM Member	BIA	505-563-3403	christopher.banet@bia.gov	P – Co-Chair
Ed Kandl	SWM Member	Reclamation	462-3586	ekandl@usbr.gov	P
Hilary Brinegar via phone	SWM Member	NMDA	575-646-2642	hbrinegar@nmda.nmsu.edu	P
Cyndie Abeyta	SWM Member	USFWS	761-4738	cyndie_abeyta@fws.gov	P
Curtis McFadden	SWM Member	USACE	342-3351	curtis.m.mcfadden@usace.army.mil	P
Michelle Mann	PMT Liaison	USACE	342-3426	michelle.n.mann@usace.army.mil	O
Matt Martinez	SWM Member	MRGCD	247-0234	mmartinez@mrgcd.us	P
Christine Sanchez	Admin Support	Tetra Tech	881-3283 ext. 139	christine.sanchez@tetrattech.com	O
Chris Banet	SWM Member	BIA	505-563-3403	christopher.banet@bia.gov	P – Co-Chair