

Coordination Committee Meeting
September 8, 2010

Meeting Materials:

Meeting Agenda

Meeting Minutes

Middle Rio Grande Endangered Species Collaborative Program
Working Coordination Committee Meeting
September 8, 2010 Meeting – 9:30 am – 4:00 pm
Bureau of Reclamation

Remember to Bring Your Lunch

Toll free number: 9-1-888-677-1684

Participant passcode: 80971#

(1st Committee member or contractor to arrive, please dial in)

Draft Meeting Agenda

- Introductions and Agenda* Approval
- **Decision** - Approval of 08/25/10 CC meeting summary*
- Action Item Review (see below)
- Revised Long Term Plan Development
 - **Decision** – Review/Revise/Approve Draft Revisions to LTP (S. Kelly)*
 - **Decision** – Review/Revise/Approve Draft LTP Narratives*
 - **Decision** – Review/Revise/Approve Draft Principles for Inclusion of Future Activity Summaries in LTP*
 - Review Draft USACE future activity summaries*

Lunch Break

Regular Business

- Review FY11 budget
- **Decision** - Review/Revise/Approve Draft Peer Review Process Paper*
- Workgroup Updates
- Significant Non-Decision Items to Brief EC

Next meeting – September 22, 1:00 – 4:00 pm @ Reclamation

****denotes read ahead***

Upcoming meetings:

San Acacia Diversion Dam Fish Passage Peer Review Project Site Tour and Meeting, September 9, meet at Reclamation at 8:30 am for carpool

Closed EC Session, September 16, 9:00am - 4:00pm at Open Space Visitor Center

River Habitat Restoration Workshop September 21, 8:30 am to 4:00 pm at USACE

Action Items:

- Susan Kelly will incorporate more language August 2009 Retreat meeting notes into the bullets on page 5 of the draft LTP and email to the CC for review. – ✓
- Mark Brennan will follow up with ~~on the previous~~ fish recovery teams to determine potential involvement in the reintroduction planning team and any possible historic information or data that could be provided through these groups. – *ongoing (carried over from 08/04/10 meeting)*
- Yvette McKenna will email the CC the revised Program element narratives – *ongoing (carried over from 08/04/10 meeting; to be addressed at the September 8th meeting)*
- Comments on the data model (corrections, additions, comments, suggestions, etc.) are due to Monika Mann by COB on Wednesday, August 25th. – *extended due to additional DBMS workshop on 08/31/10 (carried over from 08/11/10 meeting)*
- All agencies/entities are encouraged to look at the data needs list to (1) identify any gaps and (2) attempt to provide any missing information; the deadline for the receipt of data is the end of October. – *extended due to additional DBMS workshop on 08/31/10 (carried over from 08/11/10 meeting)*
- Grace Haggerty and Anders Lundahl will re-write/rephrase the *Develop and Implement Streamlined Compliance Templates and Processes for HR Projects* summary and send to Kelly Allan (COE), Hector Garcia (BOR), Jim Wilber (BOR), Julie Alcon (COE) and Jen Bachus (FWS) for additional language, input, and review. The revised summary will be provided as a read ahead for the September 8th CC meeting.
- Stacy Kopitsch will follow up with the science work group on the *Develop and Implement Program-wide System Monitoring and Trend Analysis for Adaptive Management* future activity summary (which used to be an HRW summary) and will let the PMT and CC know if science intends to revise the summary; if the summary is to be revised, Stacy will then distribute the revised version when available.
- Anders Lundahl will send Yvette McKenna the “new” HR future summary regarding work group coordination (which used to be a ScW summary).
- Mark Brennan will check if any documentation can be added as references to the 10(j)/reintroduction summaries to technically indicate why this specific approach is being taken; this was specifically requested for the *Identify any data gaps critical to future 10(j) RGSM reintroduction efforts...summary*.
- Instead of posting the entire 10(j)/reintroduction biologist IA, Yvette McKenna will pull out the Reclamation and FWS responsibilities and create a separate document to be used as the EC read ahead (in order to help focus the discussion and avoid the contractual jargon). ✓
- Yvette McKenna will distribute the list of peer review panelists (for the San Acacia Diversion Dam Fish Passage Peer Review) to EC members as well as provide hard copies at the August 30th EC meeting. ✓

July 28, 2010 Actions

Yvette McKenna will revise the “*Continue to collect and evaluate existing data on water quality and sediment quality and identify future investigations that are needed.*” Future Activity summary so that it is in alignment with the “*Evaluate water quality in the MRG in relation to the RGSM*” Future Activity summary and distribute to the CC for review. – *ongoing.*

Middle Rio Grande Endangered Species Collaborative Program
Working Coordination Committee Meeting
September 8, 2010 Meeting – 9:30 am – 4:00 pm
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Decisions

- With quorum present, the August 25th, 2010 CC meeting summary was approved with no changes.
- With quorum present, the CC approved the finalization of the Collaborative Program FY10 Peer Review Process Summary document with the incorporation of the changes discussed at the 09/08/10 CC working meeting.
- With quorum present, the CC approved the Draft Principles for Inclusion of Future Activity Summaries in LTP.

Recommendations

- After discussing the Program approved Code of Conduct, some CC members recommended the following options to help clarify incorrect or misleading statements given in EC meetings:
 - CC members are encouraged to approach their EC member during the meeting – whether through written notes, or side conversations during breaks, etc. – in order to allow the EC representative the chance to address the concern during the meeting;
 - CC co-chair might add an open invitation during the CC update for CC members to speak concerns; the CC update could also include the debriefing of issues that the CC recommends the EC revisit
 - In October, the Program Manager will contact the EC co-chairs to elevate the CC concerns regarding misleading or erroneous statements at EC meetings and the desire to have the written record be as accurate as possible;
 - CC members are encouraged to review and provide comments/feedback on CC meeting notes and when appropriate on EC meeting notes;
 - In an attempt to have a constructive loop, CC members are encouraged to debrief their EC member on topics that need revisiting, clarification, etc. for the EC to readdress at the next meeting.

Action Items:

- In October, Yvette McKenna will contact the EC co-chairs to elevate the CC concerns regarding misleading or erroneous statements at EC meetings and the desire to have the written record be as accurate as possible.
- ✓ Yvette McKenna will contact Reese Fullerton, as the EC facilitator, to ask him to remind the EC of the Program's approved Code of Conduct at the start of meetings as necessary.
- ✓ Yvette McKenna will distribute the August 30th EC draft summary to the CC distribution list in order to be able to incorporate comments before the next EC meeting.
- ✓ The CC will have until noon on Friday September 10th to provide comments on the EC 08-30-10 draft summary in order for comments to be included as an EC read ahead.
- ✓ Yvette McKenna will distribute links to the 3 recent newspaper articles of potential interest to CC members.

- ✓ Jim Wilber will incorporate Kathy Dickinson's suggested changes to the Education and Outreach LTP narrative and will then email the narrative to Yvette McKenna for distribution to the CC. .
- Rick Billings will provide Yvette McKenna with the information/data on fish passage work; the information will be provided to the peer reviewers.
- Jim Wilber will follow up with Leann Towne regarding the Water Management LTP narrative.
- Lori Robertson will draft the (1) Competition and Predation (minnow) and (2) Predator/Non-native control (flycatcher) LTP narratives.
- Yvette McKenna will elevate the CC request asking the EC for clarification/direction on reintroduction activities and priorities. There are work plans and future activity summaries regarding reintroduction activities within the historic range and the CC needs clarification for the purposes of the LTP.
- Ann Moore will discuss the Policy and Law LTP narrative with her EC member and provide will any comments or suggested changes.
- Yvette McKenna will confirm the peer review projects status with Jericho Lewis and incorporate the updated statuses into the Collaborative Program FY10 Peer Review Process Summary document.
- ✓ Yvette McKenna will send the revised version of the Corps's *Oversee Albuquerque Reach Habitat Restoration Analysis & Recommendations Contract* to Kathy Dickinson to send to GenQuest for conversion into an FY10 past activity summary.
- Yvette McKenna and Jericho Lewis will investigate the Bosque School website and recommend whether it should be included in the *MRG Bosque Education and outreach* summary.
- ✓ Yvette McKenna will send the revised version of the Corps's *Monitoring* future activity summary to Kathy Dickinson to send to GenQuest for conversion into an FY10 past activity summary.
- Yvette McKenna will post the revised LTP future activity summaries to the LTP Development module.
- The PMT liaisons will take the Corps's revised future activity summaries back to the appropriate work groups for additional feedback and to ensure the work is complementary and not duplication of effort; the PMT will determine the timeline when this task can realistically be completed.
- The PMT will coordinate the FY11 budget table with the last FY10 version in order to carry over any work group specifics; the PMT will update the FY10 activity summaries as well.
- Jericho Lewis explained the costs were based on historic spending/cost rates. Jericho Lewis will (1) add PVA modeling under Criteria 2 and (2) add comments to the table justifying the amounts/costs listed.
- Yvette McKenna will seek permission from the EC to report on the closed session decisions/discussion as the CC is requesting direction in order to move forward on the LTP.

Next meeting – September 22, 1:00 – 4:00 pm @ Reclamation:

- Tentative agenda items: (1) Program Manager update/report on the EC 09/16/10 closed session including specifics on the Code of Conduct discussion review; (2) review/approve the PIO LTP Narrative; (3) incorporate clarifications regarding reintroduction into the LTP Draft Section; (4) address how, if appropriate, should outside activities that contribute to the species recovery be included as part of the Program; and (5) status of EC discussion on the recovery plan responsibilities.
- Tentative October agenda items: (1) Updated FY11 budget table; (2) LTP updates including outstanding tasks/items, next steps, expected completion date.

- **Introductions and Agenda Approval:** After introductions were made, the agenda was approved with the following changes: (1) the *Review/Revise/Approve Draft Revisions to LTP* was delayed until after 1:00pm; (2) the *Review Draft USACE future activity summaries* was also delayed until the afternoon; (3) Program Approved Code of Conduct discussion was added following the action item review; and (4) *Tentative Agenda Items for Subsequent Agendas* was added to the end of the agenda.
- **Approval of 08/25/10 CC meeting summary:** The August 25th meeting notes were approved with no changes.
- **Action Item Review:**

August 25th, 2010 Actions

- ✓ Susan Kelly will incorporate more language August 2009 Retreat meeting notes into the bullets on page 5 of the draft LTP and email to the CC for review. – *completed;*
- ✓ Mark Brennan will follow up with ~~on the previous~~ fish recovery teams to determine potential involvement in the reintroduction planning team and any possible historic information or data that could be provided through these groups. – *completed;*
 - Contact has been initiated and will continue as needed. Several CC members requested regular updates on the Genetics and Recovery Teams and although Lori Robertson doesn't convene those meetings, she will continue to report the augmentation and population updates. She also offered to attempt to provide information on the minnow fishes recovery teams and any communications with the biologists within her report. Jason Remshardt will tentatively be presenting/explaining the Angostura stocking at the December EC meeting (last stocked in 2007). The CC agreed that a propagation presentation to the CC would be unnecessary at this time.
- ✓ Yvette McKenna will email the CC the revised Program element narratives – *completed;*
 - The Program element narratives were not emailed directly but were provided as a read ahead for today's meeting.
- ✓ Comments on the data model (corrections, additions, comments, suggestions, etc.) are due to Monika Mann by COB on Wednesday, August 25th. – *completed;*
- ✓ All agencies/entities are encouraged to look at the data needs list to (1) identify any gaps and (2) attempt to provide any missing information; the deadline for the receipt of data is the end of October. – *completed;*
- Grace Haggerty and Anders Lundahl will re-write/rephrase the *Develop and Implement Streamlined Compliance Templates and Processes for HR Projects* summary and send to Kelly Allan (COE), Hector Garcia (BOR), Jim Wilber (BOR), Julie Alcon (COE) and Jen Bachus (FWS) for additional language, input, and review. The revised summary will be provided as a read ahead for the September 8th CC meeting. – *unknown status; ongoing;*
- ✓ Stacy Kopitsch will follow up with the science work group on the *Develop and Implement Program-wide System Monitoring and Trend Analysis for Adaptive Management* future activity summary (which used to be an HRW summary) and will let the PMT and CC know if science intends to revise the summary; if the summary is to be revised, Stacy will then distribute the revised version when available. – *completed;*
 - ScW agreed to take the lead on the System Monitoring and Trend Analysis with continued involvement from the HRW and SWM work groups. Any ScW comments will be incorporated and provided to the CC for review when completed.

- Anders Lundahl will send Yvette McKenna the “new” HR future summary regarding work group coordination (which used to be a ScW summary). – *ongoing*;
- Mark Brennan will check if any documentation can be added as references to the 10(j)/reintroduction summaries to technically indicate why this specific approach is being taken; this was specifically requested for the *Identify any data gaps critical to future 10(j) RGSM reintroduction efforts...summary*. – *unknown status; ongoing*;
 - This action was to “beef up” the activity summary just to make sure any other available materials from Big Bend and elsewhere are utilized instead of starting from scratch.
- ✓ Instead of posting the entire 10(j)/reintroduction biologist IA, Yvette McKenna will pull out the Reclamation and FWS responsibilities and create a separate document to be used as the EC read ahead (in order to help focus the discussion and avoid the contractual jargon). – *completed*;
- ✓ Yvette McKenna will distribute the list of peer review panelists (for the San Acacia Diversion Dam Fish Passage Peer Review) to EC members as well as provide hard copies at the August 30th EC meeting. – *completed*;

July 28th, 2010 Actions

- Yvette McKenna will revise the “*Continue to collect and evaluate existing data on water quality and sediment quality and identify future investigations that are needed.*” Future Activity summary so that it is in alignment with the “*Evaluate water quality in the MRG in relation to the RGSM*” Future Activity summary and distribute to the CC for review. – *ongoing*.
- **Code of Conduct:** The Program has reviewed and adopted this document; however, there aren’t regular reminders to Program participants. Some members expressed concern that statements made at the executive level can be taken as “fact” even if not true or accurate. CC members discussed possible courses of action to help ensure items discussed at the EC meetings are factual and as accurate as possible. Recommended options to help clarify incorrect or misleading statements given in EC meetings included:
 - CC members are encouraged to approach their EC member during the meeting – whether through written notes, or side conversations during breaks, etc. – in order to allow the EC representative the chance to address the concern during the meeting;
 - CC co-chair might add an open invitation during the CC update for CC members to speak concerns; the CC update could also include the debriefing of issues that the CC recommends the EC revisit
 - In October, with the Program Manager will contact the EC co-chairs to elevate the CC concerns regarding misleading or erroneous statements at EC meetings and the desire to have the written record be as accurate as possible;
 - CC members are encouraged to review and provide comments/feedback on CC meeting notes and when appropriate on EC meeting notes;
 - In an attempt to have a constructive loop, CC members are encouraged to debrief their EC member on topics that need revisiting, clarified, etc. for the EC to readdress at the next meeting.
- **Revised Long Term Plan Development**
 - *Review/Revise/Approve Draft LTP Narratives:*
 - *Narrative: Physical Habitat Restoration and management*
 - Fish passage needs to be included in this narrative as it is under this LTP category.

- Modify the 2nd to last sentence in the 2nd paragraph: "...and project and provisions of flows *and passage* to address reach connectivity."
- Fish passage is a requirement of the current Biological Opinion so it is appropriate to include. Attendees discussed how the San Acacia Diversion Dam (SADD) Fish Passage peer review results will inform the new BAs/BO(s). This narrative can be updated with the results of the SADD fish passage peer review.
- In the description, the first sentence is a fragment; correct by adding "*Goals of these activities are to* create new minnow and flycatcher habitat."
- *Narrative: 7.2 Water management* – not available yet;
- *Narrative: 7.3 Predator/non-native control (flycatcher only)*
 - Attendees discussed the need for the competition/predation control for the minnow and whether or not more studies/research is needed. It is identified as a threat in the recovery plan but the extent/impact of the individual species is not known. The activities are preliminary at this point.
 - The narrative section title was changed to: *Competition and Predation* and will cover both species. Lori Robertson will draft the (1) Competition/Predation (minnow) and (2) Predator/Non-native control (flycatcher) LTP narratives.
- *Narrative: 7.4 Population Management (minnow only)*
 - CC members discussed the continued confusion regarding the Program's position on reintroduction. It was recommended that the 2nd sentence of the description (pertaining to the high priority of the Service and/or Collaborative Program to have successful reintroductions) be deleted. The Program goals, according to the bylaws, are to *contribute* to the recovery of the species; but the retreat notes specify that there is an end goal of recovery. Even if the Middle Rio Grande (MRG) population is self-sustaining, the species is still not recovered. The MRG won't be able to down-list the species alone.
 - It was suggested that the order of the first 2 paragraphs be flipped, since the second paragraph focuses on the MRG more specifically. The original first sentence should remain and the last sentence of the original 1st paragraph should be moved into the top of the new 1st paragraph (*...the ongoing captive prop and augmentation Programs have...*).
 - Change "overcoming" to "off-setting"
 - Add sentence: "the Program constructs and maintains captive propagation facilities managed by Program signatories."
 - Concerns were raised regarding the sentence "*reintroducing minnow in at least one additional reach in historically occupied habitat.*" It was agreed to leave the language in until the direction regarding the 10(j)/reintroduction position has been provided by the EC during the closed session meeting on September 16th. The word "support" was added before "reintroduction".
- *Narrative: 7.5 Water Quality Management (minnow only)* – not available
- *Narrative: 7.6 Research, monitoring, adaptive management* – not available
- *Narrative: 7.7 Policies and laws*

- Attendees discussed the concern that the title is misleading since the Program doesn't establish policies or laws. The title "policies and laws" came from the recovery plan section to address the legal constraints to the recovery of the minnow. Additional concerns are that the Program can't develop, enforce or actual do the policy activities. It was suggested that clarifying language be added explaining the Program recognizes the issues and can provide recommendations only.
 - Currently, the only proposed activities are a SWM work group activity to identify legal impediments to water management that benefits listed species and a SAR work group activity to develop white papers on agencies authorization/strategies to address resources.
 - In the description, 2nd line add: "meet the provisions of current *and future* Biological Opinions";
 - Delete reference to peer review;
 - Add "identify legal impediments" in the last sentence.
 - Add phrase to first sentence "within the Program's authorities, signatories support ..." polices and laws *that* provide...; and omit "provide direction to fully implement sections 7(a)(1) and 7(a)(2) of the ESA to;
- *Narrative: 7.8 Education and Outreach :*
 - With the exception of adding "These activities are intended to educate and inform"...to the first sentence, this narrative will be reviewed and revised at a future meetings as it was not available as a read ahead.
- **Review/Revise/Approve Draft Principles for Inclusion of Future Activity Summaries in LTP:**

With the exception of the added comments from the Service, this language has been reviewed before. The purpose of this document is to provide guidance on the review and prioritization of future activity summaries. This document could also be provided to the EC to explain/justify how projects/activities were determined.

 - Add: "there is *support at the* work group level for ~~in support of~~ the proposed future activity; and delete "[majority] (50%) at the"
 - Change 3rd bullet to "the proposed lead agency or the Program has the authority *and agrees* to implement the activity";
 - Delete "the activity is intended to benefit the species and assist in eventual recovery" bullet;
 - Change the word "alignment" to "linked" - "the activity is *linked* with the Program goals and is intended to benefit the species and assist in eventual recovery"; change the order to make this the second bullet;
 - Attendees discussed the "research impartial proposal" bullet and agreed to change the language to: "scientific activities must be consist with the Program's code of conduct";
 - Delete "a brief but sufficient" from bullet;
 - Add: "*when applicable*, the activity builds upon technical recommendations of existing and completed Program projects; and delete "*in a logical progression*" from bullet;
 - Delete RMP bullet;

- Delete “on-going” and add “the activity ~~is on-going and~~ is requirement in the 2003 *or a subsequent BO.*”
- Delete the 2nd to last bullet “the activity is recommended by the Service as required per the consultation”
- The first paragraph added as background information to make the document “stand alone” should be deleted now since the intent is to incorporate the guidance into the LTP. References to “draft” will be removed from the title since it will be included in the draft LTP. The CC recommended not elevating this document to the EC as a stand alone document but with the LTP package.
- **Review/Revise/Approve Draft Peer Review Process Paper:** This document came about as an EC request to clarify how projects were prioritized for peer review. It is expected to be useful in future years for references on how decisions were made. Included in the document is a record of how peer review was approached for FY10 and some guidance on how to prioritize future review projects.
 - In the background paragraph, end the sentence at SAR ad hoc work group and delete “*and that the report was in the first draft stage with the ability for the peer review to contribute to the final report.*”
 - Correct “pursuit” to “pursue” in the first sentence of background.
 - Spell out the first reference to “Habitat Restoration Analysis and Recommendations “A&R”.
 - In the second to last sentence in the introduction, change “ID/IQ method” to “ID/IQ process”
 - In the Process Used section, delete “ultimately chosen” and add “recommended”
 - Under the FY10 bullets, first bullet: change “are” to “were”; delete “initially”; replace “or” with “and”
 - Change the status of the SADD and Pop estimation peer review to: (in progress) and (contract awarded)
 - In the second to last sentence, delete: *The CC will review and comment on the peer review task order for the SADD.*
 - Un-bullet the first bullet “projects recommended for peer review...”
 - Reverse the order of *EC, CC, and technical work groups* in the first bullet in the FY10 Process Used to reflect the bottom up nature of the scientific reasons.
 - Add a new sentence to the very end paragraph: “*A similar process for identifying projects for peer review may be used in the future.*”
 - Delete “other” from the second to last sentence; and switch the order of the last 2 sentences so that “a similar process” comes first.
 - Change document title to “Collaborative Program FY10 Peer Review Process Summary”
 - After discussing, the some CC members recommending including a summary of the process steps: (1) identification of projects by technical work groups; (2) review by the CC to verify the criteria is met; (3) prioritization of projects by CC; (4) recommendation to EC; and (5) EC decision/approval on final priorities.
 - With the incorporation of the above changes, the CC approved the finalization of the *Collaborative Program FY10 Peer Review Process Summary* document.

- **Review/Revise/Approve Draft Revisions to LTP:** The final 2009 EC retreat notes were reviewed to ensure the draft LTP language was consistent with EC intent. Only minor changes were made to the 3.1 Basis for Long Term Plan Major Revision section.
 - Correct the formatting to make sure the first is bulleted.
 - Change “commitment” to “committed” in first bullet.
 - CC discussed the first 2 bullets and attempted to clarify what was meant in terms of specific measures/measurements that are specific to the MRG and other portions of the LTP that need to be in there but are not included in the recovery plan (ex. activities important to implementing the Collaborative Program).
 - The CC discussed providing additional review of this section after direction is provided from the close session EC next week. The CC accepted Section 3.1 of the LTP as a “snap shot in time” that can be updated as needed.
- **Review Draft USACE future activity summaries:** The Corps now has some funding and is comfortable with these proposed activities within their authority
 - *Activity: Hydrologic and Geomorphic Characterization*
 - This activity is to help address the questions pertaining to how Cochiti Dam affects sediment and the downstream affects. It builds on Tamara Massong’s work at the Corps.
 - Some members expressed concern that it needs to be clarified that this project is to augment Reclamation’s sediment and geomorphology work and is not a duplication of effort. The project will cover additional cross sections, fill in other gaps, and in general supplement Reclamation’s work.
 - Under references add: Bureau of Reclamation’s Maintenance Program (information and data)
 - In the description, add: “to fill in data gaps” after “activity is a broad data collections” and change “synthesis” to “synthesis with existing data” omitting “existing”; sentence reads “the current activity is a broad data collection *to fill in data gaps* and *synthesis with existing data* within the Middle Rio Grande...”
 - Change LTP section to 7.1.A.3 to include both species
 - LTP category should be Planning
 - Change ESA compliance to: Supports 2003 BO, RPA S and RPA W
 - Under the Recovery Plan elements, add: 1.1.2.1.1 - 1.1.2.1.9
 - In the description, add: “geomorphology and sedimentation” before “modeling”
 - *Activity: Oversee Albuquerque Reach Habitat Restoration Analysis & Recommendations contract*
 - The Corps requested and funding some additional changes that are currently being addressed. The final version is expected soon.
 - Since this project was completed with FY10 funds (no longer extending into FY11), this summary needs to be converted into a past activity summary and then deleted from the future activities.

- *Activity: MRG Bosque Education and outreach*
 - Correct LTP section to 7.8.C;
 - Add a new last sentence to the Project Description: Includes support for bosque ecosystem monitoring.
 - Recovery plan priority should be 3(M)
 - Recovery Plan elements should be 5.0(M); 7.0(F)
 - LTP Category should be Public Outreach
 - ESA compliance is N/A
 - Project Duration: 5 years, FY10-15
 - Estimated cost: \$200k/year
- *Activity: Monitoring*
 - LTP category should be 7.1.C.5
 - Change the title to: Habitat Effectiveness Monitoring Assistance
 - This activity is for Corps's staff time to participate in and help with actual monitoring work including the oversight and coordination of the high intensity monitoring to which the Corps contributed funds.
 - In Project Description, 2nd sentence, change "coordinate" to "coordination"
 - In Project Description, omit "in late FY10"
 - In Benefits, add: determines effectiveness of various habitat restoration techniques.
 - Recovery Plan priorities should be 2(M), 2(F)
 - Recovery Plan elements should be 1.2.4(M), 5.2(F)
 - ESA Compliance: RPA element S and project specific monitoring requirements
 - Project Duration: annually as needed; FY10-FY22
 - Range of cost: \$25-75K; delete "contract costs"
 - This project will need to be copied/duplicated for an FY10 past activity summary.
- *Activity: RGSM ecological studies evaluating habitat use and recruitment*
 - There should only be 1 LTP section: 7.1.A.1
 - It was clarified that "ecological studies" pertain to the RGSM life history work including spawning, recruitment, floodplain issues, etc.
 - LTP category: Research
 - Recovery Plan priority: add (M)
 - Add existing monitoring data to the references

- With the incorporation of the suggested changes above, all the Corps's summaries were recommended to be returned to the appropriate work groups for any additional "polishing" or editing. The purpose of sending these activity summaries back to the appropriate work groups is for additional feedback and to ensure the work is complementary and not duplicative.
- Attendees discussed how the "total value" of the Program is to be calculated as what has been authorized by congress (Reclamation and the Corps) and the equivalent cost share for that money plus any out sources not captured/identified yet. Allocations would have to be shown separately, especially the Corps authority is not cost shared. The Corps is committed to being transparent with expenditures and activities and to be forthcoming with their information for the congressional updates.
 - Some members suggested adding a new "cost share" category to the activity summaries: *subject to cost share? Yes/no*
 - Attendees briefly discussed the importance of including work and funds that are not part of the Program but do contribute toward recovery. This discussion will continue at a future meeting.
- **Review FY11 budget:** Jericho Lewis and Diana Herrera were asked to look at FY11 projections considering the off-the-top commitments that need to be funded and the assumed continuing resolution. The spreadsheet is a simplified 2011 list of activities – unnecessary columns were hidden in order to focus on the annually reoccurring items. The activities listed are still divided into criteria levels. Criteria 1 and 2 are basically non-negotiable items. The numbers in this preliminary spreadsheet were generated using historic or existing contracts. This projection estimates approximately \$ 2.973 million spent for Criteria 1 and 2 activities, leaving approximately \$700,000 for Criteria 3. The list of Criteria 3 activities was generated from items that remained from last year or are on-going from last year.
 - It was suggested that the PVA modeling to support BA/BO activity be combined to the PHVA modeling item under Criteria 2 in order to have one line item for all modeling needs.
 - Attendees briefly discussed how the LTP could/would be used in future years to inform the budget process. Participants also discussed the delegated authority to the CC to approve budgets as long as consensus was reached.
- **Workgroup Updates:**
 - San Acacia Reach (SAR) ad hoc has a field trip to Socorro County scheduled for October 28th. This trip is just for the SAR and PIO work groups. SAR is currently reviewing agency responses to the themes/issues that were developed in the February of 2009 workshop.
 - Matt Martinez has completed his term as Species Water Management (SWM) co-chair so a replacement is needed. SWM is working on developing activity summaries for: (1) irrigated farm soil moisture summary, with the DSS portion removed; (2) use of urban wastewater and outfall delivery for habitat restoration; and (3) MRGCD threshold analysis. The CC did not approve moving forward with the investigating the affects of human population growth activity.
 - Science (ScW) has been focused on the overlapping HR future activity summaries and providing feedback (comments/recommendations) on the DBMS. The agenda for the next meeting will be focused on developing and prioritizing activities for FY11 scopes of work.

- Both Population Viability Analysis (PVA) modelers are in the model development stage and the next meeting will be December 6th and 7th.
 - The Habitat Restoration (HR) work group is coordinating with ScW on the overlapping projects. The next regularly scheduled meeting has been postponed by a day in order to have maximum attendance at the HR workshop. The next steps for the work group include developing appropriate projects for the next year.
 - The Database Management System (DBMS) work group held a workshop for Program participants to provide additional information/feedback on the data model. They also continue to work on the data needs list.
 - The Monitoring Plan Team (MPT) has a special meeting on the 14th to discuss issues that have come up recently; they will also meet at the regular time on Tuesday, September 21st, after ScW.
 - The Population Habitat Viability Analysis (PHVA) ad hoc work group will not be meeting for a few months. They have decided to only meet on an as needed basis. Minor changes to the URGWOM rule set are still being made. There will be a PHVA refresher scheduled soon and once confirmed, the date/time of that refresher will be distributed.
 - Public Information and Outreach (PIO) staffed a booth and handed out Program information at the NM Sportsman's Expo. They are currently finishing the distribution of the Program DVD and preparing for the State Fair. PIO was approached by Corps to participate in a week long workshop regarding pueblos. PIO will also attend the October SAR field trip.
- **Significant Non-Decision Items to Brief EC:** This new standing agenda item was added to help address various concerns that have been recently raised regarding briefing EC members, especially those without regular CC representation. It is an opportunity to raise items that are recommended for the EC agenda. The reminder of the Code of Conduct and recommended options to help clarify incorrect or misleading statements given in EC meetings are the two potential items from today's meeting.
 - **Next meeting agenda:** This new standing agenda item was added to help address the desire of some CC members to have an opportunity to review the next meeting agenda prior to it being posted as a read ahead. Unfortunately, due to the time frames in getting draft agendas created, reviewed and approved by the Chair and Vice Chair, and then posted it is not really feasible to have comment or feedback provided by all CC members as there is just not enough time. As a compromise, future meeting agenda items that are identified during a CC meeting will be reviewed at the end of the meeting.
 - **Upcoming meetings:**
 - San Acacia Diversion Dam Fish Passage Peer Review Project Site Tour and Meeting, September 9, meet at Reclamation at 8:30 am for carpool
 - Closed EC Session, September 16, 9:00am - 4:00pm at Open Space Visitor Center
 - River Habitat Restoration Workshop September 21, 8:30 am to 4:00 pm at USACE
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**Coordination Committee
8 September 2010 Meeting Attendees**

NAME	AFFILIATION	PHONE NUMBER	PRIMARY (P) ALTERNATE (A) OTHERS (O)	EMAIL ADDRESS
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