

Coordination Committee Meeting  
*March 10, 2010*

Meeting Materials:

Meeting Agenda

Meeting Minutes

Middle Rio Grande Endangered Species Collaborative Program  
**Coordination Committee Meeting**  
10 March 2010 Meeting – 1:00 – 5:00 pm  
Bureau of Reclamation

### Draft Meeting Agenda

- Introductions and Agenda Approval
- Approval of 03/04/10 working CC meeting summary (*notes will be posted on March 8*)
- Action Item Review (see below)
- Next Steps Review (see below)
- **Decision** – Approve/Revise most complete sections of revised draft LTP Table 7.0, List of Future Program Activities
- **Decision** – Approve/Revise Adaptive Management Plan Development SOW\*
- **Decision** – Approve/Revise SAR\*\* and MPT Work Group Charters\*
- **Decision** – Approve/Revise Work Group 2009 Accomplishments and 2010 Work Plans (SAR and ScW accomplishments and work plans; and SWM work plan)\*\*
- **Decision** – San Acacia A&R Peer Review Report\* – Where do we post the report? How will the Program use it?
- **Decision** – Approve/Revise Draft Scientific Code of Conduct for the MRGESCP\*
- Next CC meeting – March 31, 2010, 1 - 4 pm
  - Future regular CC business dates (suggestions are April 28, May 12 and May 26)

**\*denotes read ahead**

**\*\*denotes read ahead previously posted for February 17, 2010 meeting**

### Upcoming Meetings

- March 18<sup>th</sup> EC Meeting from 9:00am to 1:00pm at Reclamation
- March 31<sup>st</sup> CC regular business Meeting from 1:00pm to 4:00pm at Reclamation – plan to review and finalize remainder of Table 7 sections for release to the work groups
- April 14<sup>th</sup> CC/WG/PMT working meeting from 10:00am to 4:00pm at Reclamation – review activity summaries

### Actions

- Jean Burt will add a dash (---) indication to the work group column to the bold/italicized headings in the Future Activities Table to indicate that work groups are not being assigned to the headings.
- The HR work group will add the “development of a system monitoring program” to their FY11 work plan.

- Rick Billings will take the suggestion to use the 2005 flycatcher solicitations (based on Nancy Baczek's flycatcher information; ex: projects nearest existing territories should be priority and done first) to the HR work group to investigate potential flycatcher language and future projects.
- Stacey Kopitsch will compare the flycatcher categories in the LTP Future Activities Table to the categories and language in the flycatcher recovery plan for (1) accuracy; (2) to identify any recovery plan categories that still need to be included in the LTP table; and (3) to differentiate what of those categories applies to the MRG and what doesn't. The results of this review are due no later than March 9<sup>th</sup> in order for GenQuest to be able to include in their revised table due March 10<sup>th</sup>.
- Once Stacey Kopitsch has compared the flycatcher recovery plan categories to the LTP flycatcher categories, Gina Dello Russo will attempt to populate the 7.1 sections of the Future Activities Table with potential future flycatcher activities.
- Kathy Dickinson will check with Hector Garcia about contributing suggested future flycatcher activities for Section 7.6.
- Yvette McKenna will review and revise Future Activity Section 7.5 (Water Quality) and provide the changes to Jean Burt by Monday, March 8<sup>th</sup>.
- Kathy Dickinson and Jeanne Dye will provide an electronic copy of the revised Future Activity Section 7.6 (Research, Monitoring, and Adaptive management) to Jean Burt by COB 03/05/10.
- Stacey Kopitsch will provide an electronic copy of Future Activity Sections 7.3 and 7.4 (Predator/Non-native Control and Population Augmentation and Propagation) to Jean Burt by COB 03/05/10.

### **Next Steps**

- GenQuest will compile all Table 7 changes from March 4 CC meeting no later than March 9<sup>th</sup>.
- The CC will meet on March 10<sup>th</sup> to review the Revised Table 7 sections and approve sections for distribution to the work groups to begin sequencing and prioritizing projects. Work groups will be provided the approved Revised LTP Table 7 sections on March 10<sup>th</sup> or 11<sup>th</sup>. Work will continue on the incomplete sections of the revised Table 7.0 and those will be reviewed/revised/approved during the CC meeting on March 31, 2010.
- Based on the revised Table 7.0 sections that the CC approves, work groups will have until April 7<sup>th</sup> to sequence their respective projects in terms of what needs to be done first and what could be feasibly started in FY11. Once identified, activity summary descriptions will need to be drafted for each FY11 (or priority projects) identified activity. Activity descriptions on the priority future projects are expected for CC review on April 14<sup>th</sup>. The remainder of the activity summaries (those in lower priority or sequence) will be developed as the CC approves those Table 7.0 sections and submitted by April 28<sup>th</sup>.
- The Draft LTP target date remains April 30<sup>th</sup>.

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### **Recommendations**

The CC recommends that the workgroups prioritize future LTP activities on a numerical scale based on when the workgroup expects the activity to be completed. Activity summaries for the activities will then be completed based on where they fall as priorities. The numerical scale is:

- Priority 1: projects completed in FY11, FY12, and FY13
- Priority 2: projects completed in FY14, FY15, and FY16
- Priority 3: projects completed in FY17, FY18, FY19, FY20 and beyond.

The CC recommends approval of the San Acacia Reach (SAR) and Monitoring Plan Team (MPT) ad hoc workgroup charters.

The CC recommends approval of the SAR and Species Water Management (SWM) 2010 workgroup work plans and 2009 workgroup accomplishments; with a change of verbiage in the objectives portions of the work plans.

The CC recommends that the San Acacia Reach A&R Peer Review Report be posted on the SAR page of the Program website. The report should be posted near the A&R and be password protected as the peer review was completed on a final document.

### **Actions**

The PMT will incorporate verbal changes made during the meeting to the LTP activities spreadsheet; and will change column D so that workgroups can sort it according to those they are responsible for. The spreadsheet will be sent to the workgroups by the afternoon of Monday, March 15, 2010.

Kathy Dickinson will insert a new activity to the LTP activities spreadsheet under DBMS (page 29, line 34) with a description of the Program database.

Workgroups will prioritize future LTP categories based on the numerical scale outlined above either during meetings or via email. The deadline for workgroup members to get rankings to their PMT liaison is March 24, 2010

CC members will review the LTP future activities table; and send comments to Jenae Maestas ([jmaestas@usbr.gov](mailto:jmaestas@usbr.gov)). CC members will copy Yvette McKenna on all LTP comment emails to Jenae.

CC members will send comments on the Adaptive Management Scope of Work (SOW) to Yvette McKenna by March 24, 2010.

Kathy Dickinson will send links for adaptive management plans that have been adopted elsewhere to Tetra Tech for posting to the Program website.

Amy Louise will revise the objectives portions of the SAR and SWM workgroup annual work plans.

Yvette McKenna will ask Lisa Croft to give a verbal summary of the San Acacia Reach A&R Peer Review presentation at the March 2010 EC meeting.

Workgroups will review the Scientific Code of Conduct and send comments to Stacey Koptisch ([Stacey\\_kopitsch@fws.gov](mailto:Stacey_kopitsch@fws.gov)) by March 24, 2010. Stacey will compile comments and submit to the CC for discussion at their March 31, 2010 meeting.

Yvette McKenna will add the Corps funding request to the EC agenda. Julie Alcon will send a revised white paper to Yvette by noon on March 11, 2010 for posting as an EC read ahead.

### **Next CC Meeting March 31, 2010 1:00pm to 4:00pm at Reclamation**

#### **Meeting Summary**

- **Introductions and Agenda Approval:** Brooke Wyman called the meeting to order and introductions were made around the table. A discussion on overbank flooding was added to the agenda.
- **Approval of 03/04/10 working CC meeting summary:** approval of the March 4, 2010 CC summary was tabled until the March 31, 2010 CC meeting.
- **Action Item Review:** The committee conducted an action item review. All March 4, 2010 action items were completed, with the exception of review and revision of Future Activity Section 7.5 (Water Quality) by Yvette McKenna. Amy Louise will be helping to complete action.
- **Next Steps Review:** The committee conducted a review of the “next steps” designated at the March 4, 2010 meeting:
  - GenQuest will compile all Table 7 changes from March 4 CC meeting no later than March 9<sup>th</sup>. *Complete*
  - The CC will meet on March 10<sup>th</sup> to review the Revised Table 7 sections and approve sections for distribution to the work groups to begin sequencing and prioritizing projects. Work groups will be provided the approved Revised LTP Table 7 sections on March 10<sup>th</sup> or 11<sup>th</sup>. Work will continue on the incomplete sections of the revised Table 7.0 and those will be reviewed/revised/approved during the CC meeting on March 31, 2010. *Discussion below*
  - Based on the revised Table 7.0 sections that the CC approves, work groups will have until April 7<sup>th</sup> to sequence their respective projects in terms of what needs to be done first and what could be feasibly started in FY11. Once identified, activity summary descriptions will need to be drafted for each FY11 (or priority projects) identified activity. Activity descriptions on the priority future projects are expected for CC review on April 14<sup>th</sup>. The remainder of the activity summaries (those in lower priority or sequence) will be developed as the CC approves those Table 7.0 sections and submitted by April 28<sup>th</sup>. *Discussion below*
  - The Draft LTP target date remains April 30<sup>th</sup>. *Ongoing*

- **Approve/Revise most complete sections of revised draft LTP Table 7.0, List of Future Program Activities:** It was suggested that column D be updated so that workgroups will have the capability to sort the spreadsheet according to which activities they are responsible for. There was a concern that the amount of activities listed in the spreadsheet is too great for workgroups to have the time and manpower that will enable them to complete all the activity summaries by the deadline. The CC recommends that the workgroups prioritize future LTP activities on a numerical scale based on when the workgroup expects the activity to be completed. Activity summaries for the activities will then be completed based on where they fall as priorities. The numerical scale is:
  - Priority 1: projects completed in FY11, FY12, and FY13
  - Priority 2: projects completed in FY14, FY15, and FY16
  - Priority 3: projects completed in FY17, FY18, FY19, FY20 and beyond.

The CC reviewed sections of the LTP table 7.0 that had been changed since its most recent meeting (03/04/2010) and made verbal changes during a working meeting. The PMT will incorporate the changes and email the LTP table 7.0 in its entirety to the workgroups and CC by the afternoon of March 15, 2010. CC members will review the LTP future activities table; and send comments to Jenae Maestas ([jmaestas@usbr.gov](mailto:jmaestas@usbr.gov)). CC members will copy Yvette McKenna on all LTP comment emails to Jenae. A brief conversation occurred regarding subsection 7.9.C of the LTP spreadsheet. The section in question considers database management. An RPA element of the Recovery Plan specifies that a long term database be maintained; it was asked if the U.S. Fish and Wildlife Service (FWS) intended that element as a Program requirement or a FWS requirement. The long term database was projected to be a Program requirement, and will be filled by the Database Management System (DBMS) currently under development.

- **Approve/Revise Adaptive Management Plan Development SOW:** The scope of work was modeled after one written for the contracted Effectiveness Monitoring Plan (EMP) expert. Adaptive management could be developed concurrently with the Biological Assessment (BA), so that all the elements of the LTP, BA, and Adaptive Management will correspond. There was a concern that the consultation team is developing a framework for the BA/BO, and will ultimately determine which tools fit into that framework. It could be unwise to have a contractor lead the tool development. It was suggested that the CC designate adaptive management team members rather than list which workgroups the team members will come from. This will allow key people to participate even if they are not currently members of an official Program workgroup. One idea was to have a presentation at the April EC meeting rather than the March EC meeting. This would allow more time for the CC to research other adaptive management plans, review the scope of work and discuss again at the March 31, 2010 CC meeting. CC members will send comments on the Adaptive Management Scope of Work (SOW) to Yvette McKenna by March 24, 2010. Kathy Dickinson will send links for adaptive management plans that have been adopted elsewhere to Tetra Tech for posting to the Program website.
- **Approve/Revise SAR and MPT Work Group Charters:** The CC reviewed minor changes to the San Acacia Reach (SAR) and Monitoring Plan Team (MPT) ad hoc workgroup charters. Task three of the SAR charter states “implement” rather than “address”; and the time frame for the MPT was expanded. The CC recommends that the EC approve the two charters with no additional changes.

- **Approve/Revise Work Group 2009 Accomplishments and 2010 Work Plans (SAR and ScW accomplishments and work plans; and SWM work plan):** The work plans and accomplishments up for approval were reviewed by the CC. These documents are being presented to the EC in batches. The PHVA/Hydrology work plan was recommended for approval in February of 2010. The next batch will include the Public Information and Outreach (PIO), Habitat Restoration (HR), Database Management (DBMS), and Population Viability Assessment (PVA) workgroups. Amy Louise will revise the objectives portions of the SAR and SWM workgroup annual work plans. With the revision, the CC recommends the SAR, ScW, and SWM workgroup documents be approved.
- **San Acacia A&R Peer Review Report:** A presentation on the Peer review process for the San Acacia A&R was given on February 24, 2010. As the peer review was conducted to familiarize the Program with the peer review process; it was completed on a Final report (San Acacia A&R). In the future, the Program will conduct peer reviews on draft documents so that comments can be incorporated into the final report. The CC recommends that the San Acacia Reach A&R Peer Review Report be posted on the SAR page of the Program website. The report should be posted near the A&R and be password protected as the peer review was completed on a final document. Yvette McKenna will ask Lisa Croft to give a verbal summary of the San Acacia Reach A&R Peer Review presentation at the March 2010 EC meeting.
- **Approve/Revise Draft Scientific Code of Conduct for the MRGESCP:** Some of the FWS Draft Scientific Code of Conduct is applicable to the Program. It was recently suggested that the Code of Conduct be applied to the Program as the standard for report reviews and meeting attendance. The Code of Conduct could be attached to workgroup charters. During discussion, the CC believed that the workgroups should be given a chance to review the Code of Conduct before it is recommended for approval. Workgroups will review the Scientific Code of Conduct and send comments to Stacey Koptisch ([Stacey\\_kopitsch@fws.gov](mailto:Stacey_kopitsch@fws.gov)) by March 24, 2010. Stacey will compile comments and submit to the CC for discussion at their March 31, 2010 meeting.
- **Corps funding request:** Cochiti Deviations can occur this year if it's decided that it would be in the best interest for the river to have an overbank flow, provided water is available. The Environmental Assessment (EA) is completed; an approval from the Program is needed to lease water for the deviation. The Corps is not capable of purchasing water rights and is therefore requesting approximately \$120,000 to lease water. It is yet unknown if a deviation will be necessary; the decision will be made closer to runoff so that water managers will have a better understanding of the expected runoff. The item will be added to the EC agenda, since an executive decision will have to be made regarding Program support for using supplemental water funds for deviations, if they are to occur.
- **Fish Passage:** The CC was briefly updated on an additional EC read ahead; a one page paper focusing on the results of the fish passage DEC review and Reclamations response.
- **Future regular CC business dates:** Tabled for discussion at the March 31, 2010.

### Upcoming Meetings

- March 18<sup>th</sup> EC Meeting from 9:00am to 1:00pm at Reclamation
- March 31<sup>st</sup> CC regular business Meeting from 1:00pm to 4:00pm at Reclamation – plan to review and finalize remainder of Table 7 sections for release to the work groups
- April 14<sup>th</sup> CC/WG/PMT working meeting from 10:00am to 4:00pm at Reclamation – review activity summaries

### CC Meeting Attendees 10 March 2010

NAME	AFFILIATION	PHONE NUMBER	PRIMARY (P) ALTERNATE (A) OTHERS (O)	EMAIL ADDRESS
Julie Alcon	COE	342-3281	A	Julie.a.alcon@usace.army.mil
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