

**Middle Rio Grande Endangered Species Collaborative Program (MRGESCP)
Information and Data Quality Standards Hybrid Ad Hoc Group
DRAFT Charge**

Note: Due to this charge's relationship to both MRGESCP administrative and science practices, this group will be a hybrid Administrative/Science and Technical Ad Hoc Group. Therefore, the charge and final deliverables must be approved by both the Executive Committee (EC) and the Science and Adaptive Management Committee (SAMC).

Approved by the SAMC on August 26, 2022.

Approved by the EC on September 8, 2022.

Approved by the Information and Data Quality Standards Hybrid Ad Hoc Group on February 9, 2023.

Revised for the SAMC on June 8, 2023.

Revised Ad Hoc Group Charge

The Information and Data Quality Standards Hybrid Ad Hoc Group will develop a form template that summarizes data QA/QC and management practices for each signatory project entered into the SAMIS, and will develop language for a data disclaimer for the Program Portal.

Membership

A. Criteria for membership

- An understanding of the Information Quality Act (IQA) and other federal and state regulations/policies regarding data management and information quality assurance/quality control (QA/QC).
- An understanding of good data management practices.
- Experience with, or future interest in, providing scientific information to the MRGESCP in order to inform recommendations to natural resource management agencies.
- Experience with, or future interest in, posting scientific data and reports onto the Program Portal.

B. Member List

- *Matt Wunder, Co-Lead*
- *Ara Winter, Co-Lead*
- Mick Porter, U.S. Army Corps of Engineers
- Kenneth Richard, U.S. Bureau of Reclamation
- Shannon Weld, N.M. Interstate Stream Commission
- Ara Winter, Bosque Ecosystem Monitoring Program
- Matt Wunder, N.M. Department of Game and Fish

Background

The initial charge of the Information and Data Quality Standards Hybrid Ad Hoc Group was to investigate the feasibility, utility, and necessity of applying Information Quality Act (IQA)¹ standards to the MRGESCP. On March 27, 2023, the Ad Hoc Group determined that developing IQA-

¹ The Information Quality Act (IQA) or Data Quality Act (DQA) (Section 515 of Public Law 106-554) directs the Office of Management and Budget (OMB) to issue government-wide guidelines that "provide policy and procedural guidance to federal agencies for ensuring and maximizing the quality, objectivity, utility, and integrity of information (including statistical information) disseminated by Federal agencies."

compliant standards to the MRGESCP was not a feasible task since IQA standards vary by organization and signatories must comply with their own agency standards, or the standards of relevant funding agencies.

However, the Ad Hoc Group saw value in documenting data management practices for each project uploaded to the SAMIS. This documentation would give SAMIS users additional information about how data are collected, stored, and managed for individual projects, and could provide a snapshot of IQA standards that are being met by a project.

Tasks and Deliverables

Task One Description

Create a form template for information on data management for projects uploaded into the SAMIS.

Objective of Task One

To document data management practices for individual projects within the SAMIS to support external data use.

Deliverable(s):

1. Form template compatible with the SAMIS for users to fill out when uploading data.
2. Document with definitions and justifications for each field included in the template.

Task Two Description

Develop a data disclaimer for the Program Portal.

Objective of Task Two

To develop a data disclaimer to protect the MRGESCP, signatories, agencies that fund project contracts, and project contractors, from liability relating to decisions supported by data and other information served on the Program Portal.

Deliverable(s):

Draft disclaimer language for SAMC and EC review to put on the Program Portal.

Timeline and Reporting Scheduling

Task	Subtask	Deliverable	To Be Completed By
Create a form template for information on data management for projects uploaded into the SAMIS.	Identify appropriate fields to include in the template in order to provide a snapshot of data management practices for a project.	Template with fields and associated document with definitions and justifications for each field.	July 2023
	Revise the template to ensure usability within the SAMIS	Revised template	July 2023
Draft a data disclaimer for the Program Portal.		Draft disclaimer language for SAMC and EC review to put on the Program Portal.	August 2023 SAMC